



2024 Sustainable Communities Program Call for Applications

Active Transportation and Safety

2024 Application Workshop

WWW.SCAG.CA.GOV

Session Logistics



The workshop is scheduled for 1.5 hours.



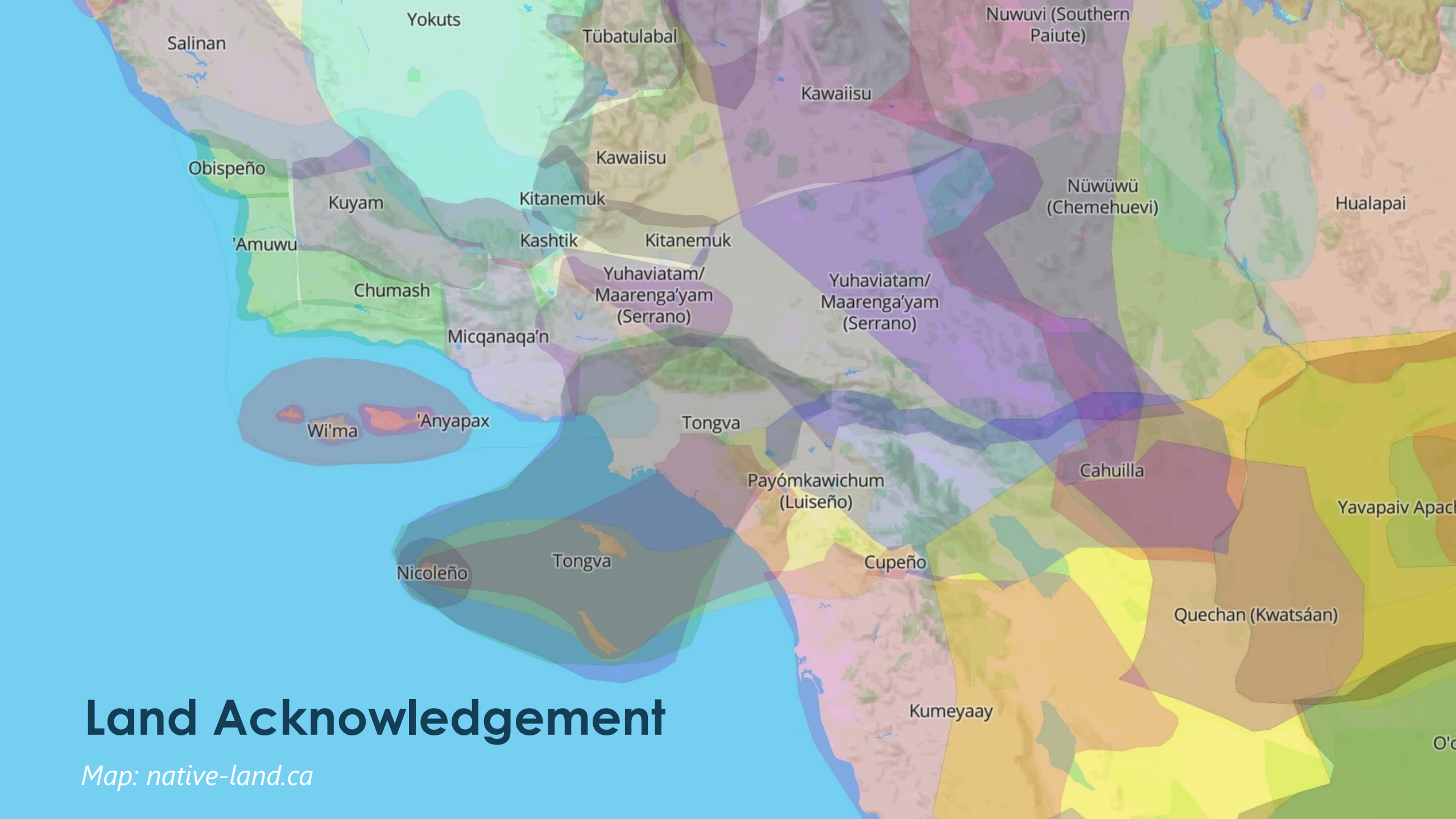
Please take care to mute your audio/phones.



If you have a question, please type it into the chat box.
Think of something later? Email Rachel Om at Om@scag.ca.gov.



All slides will be emailed following the session & a recording will be made available.



Land Acknowledgement

Map: native-land.ca

Agenda

- 1 SCP Active Transportation and Safety Overview
- 2 Community/Areawide Plans
- 3 Quick-Build Projects
- 4 Engagement Resources
- 5 Application Scoring Rubric
- 6 Crafting a Competitive Application
- 7 Timeline + Application Resources
- 8 Questions

Workshop Outcomes

By the end of this workshop, participants will:

Understand the application timeline, process, requirements, and scoring rubric.

Understand what makes a competitive application and feel prepared to apply.

Have an opportunity to ask questions.

POLL

What county are you seeking funding in?

What type of organization do you represent?

Sustainable Communities Program (SCP) Overview

- Technical assistance grant that supports implementation of shared regional planning goals from Connect SoCal.
- New calls for applications issued following the adoption of Connect SoCal every four years.



SCP Active Transportation and Safety Goals



Improve mobility across the region, especially for children and older adults, and people walking, biking, riding transit/rail, and using other forms of active transportation.



Strategically invest in communities most harmed by traffic injuries and fatalities, which include the historically disinvested communities that comprise the majority of the Regional High Injury Network.



Support a more resilient transportation network, especially in anticipation of the large-scale events hosted by the region.



Support local efforts to increase competitiveness for state and federal funding.

Project Types



Community / Areawide Plans

Maximum Award: \$500,000

Eligibility requirements:

- ✓ Community Plans must encompass, be located in, or overlap with a disadvantaged community
- ✓ Areawide Plans must encompass at least one disadvantaged community



Quick-Build Projects

Maximum Award: \$900,000

Projects *must*:

- ✓ Engage the community before and after implementation
- ✓ Be in place for at least six months before conducting evaluation

* Quick-Build projects are not required to be located in a disadvantaged community

Eligible Applicants

- Local or Regional Agency
- Caltrans
- Transit Agencies
- Natural Resources or Public Land Agencies
- Public schools or school districts
- Tribal Governments
- Private nonprofit, tax-exempt organizations that are responsible for the management of public lands



PROJECT CATEGORY

COMMUNITY / AREAWIDE PLANS



Project Administration



Community / Areawide Plans

SCAG procures and holds contract with consultant

Awardee part of proposal review committee

SCAG PM

- Admin (invoices, reporting)
- Awardee PM support

Awardee PM

- Project direction
- Facilitate coordination within and across departments

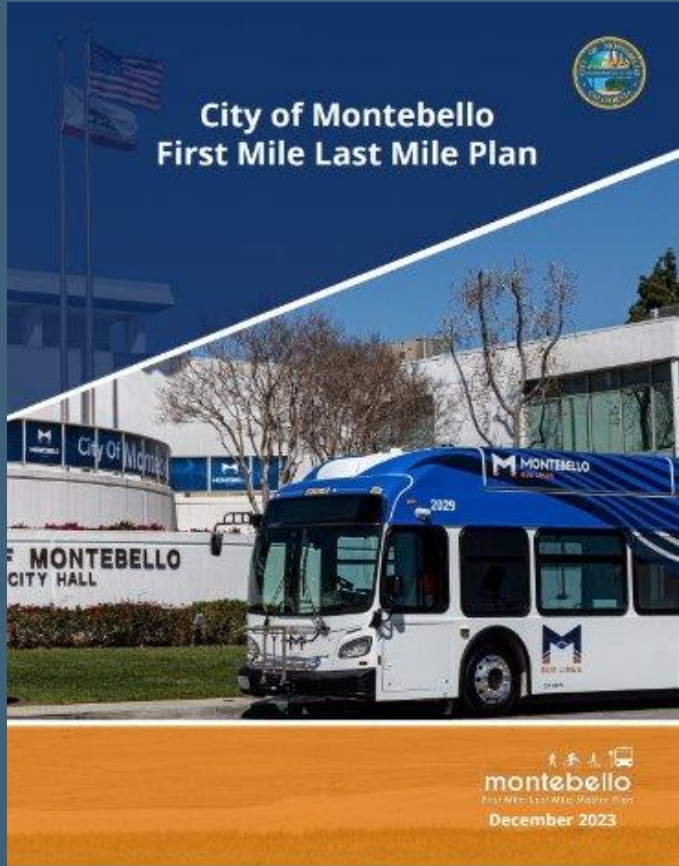
Consultant prepares Plan

Plan Examples

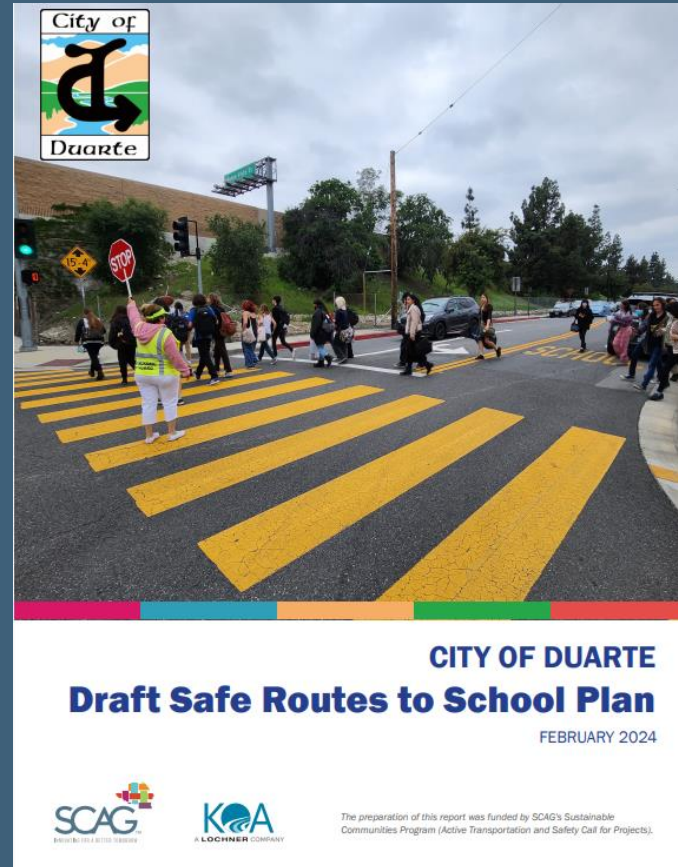
Community / Areawide Plans

- Active Transportation Plan
- Bicycle and/or Pedestrian Master Plan
- First/Last Mile Plan (focused on active transportation)
- Safe Routes Plan (e.g. to school, for seniors, etc.)
- Transportation Safety-Focused Plan (e.g. Local Road Safety Plan or Safe System Plan with a focus on active transportation)

Plan Examples



*City of Montebello
First Mile Last Mile Plan*



*City of Duarte
Safe Routes to School Plan*



*City of Banning
Active Transportation Plan*

Disadvantaged Communities

Community/areawide plans must benefit **at least one** disadvantaged community.

SCAG Priority Equity Communities

Concentration above the county average of:

- BOTH low-income households and people of color;
OR
- EITHER low-income households or people of color
AND of four or more of the following:
 - Vulnerable Ages
 - People with Disabilities
 - People with Limited English Proficiency
 - Limited Vehicle and Transit Access
 - People without a High School Diploma
 - Single Parent Households
 - Housing Cost Burdened Households

OR

Other Eligible Definitions

- Median Household Income
- CalEnviroScreen
- National School Lunch Program
- Healthy Places Index
- Climate and Environmental Justice Screening Tool
- USDOT Equitable Transportation Community Explorer
- Native American Tribal Lands

* *Review [ATP Cycle 7 Guidelines](#) for more details*

Plan Requirements

- Community/Areawide Plans must include the requirements in the [ATP Cycle 7 Guidelines - Appendix A](#) or explain why a component is not applicable
- Examples include:
 - Mode share
 - Existing and proposed bicycle/pedestrian facilities
 - Collision analysis
 - Community engagement
 - Project prioritization
 - Implementation approach
 - Resolution showing adoption of plan



PROJECT CATEGORY

QUICK-BUILD PROJECTS



Project Administration



Quick-Build Projects

SCAG procures and holds contract with consultant

Awardee part of proposal review committee

SCAG PM

- Admin (invoices, reporting)
- Awardee PM support

Awardee PM

- Project direction
- Facilitate coordination within and across departments
- Leads implementation

Consultant leads engagement, prepares design, and conducts evaluation

Agency staff (e.g. public works)

OR

Procure contractor through agency process

Quick-Build Definition

Quick-build projects implement near-term bicycle, pedestrian, or traffic safety improvements using durable, low- to medium-cost materials and can be easily changed or removed.



Examples of Quick-Build Elements



Ojai



Long Beach



El Monte

Protected Bike Lane

Separation via planters, parking, or plastic posts

Neighborhood Traffic Circle

Rubber curbs, plastic posts, signage

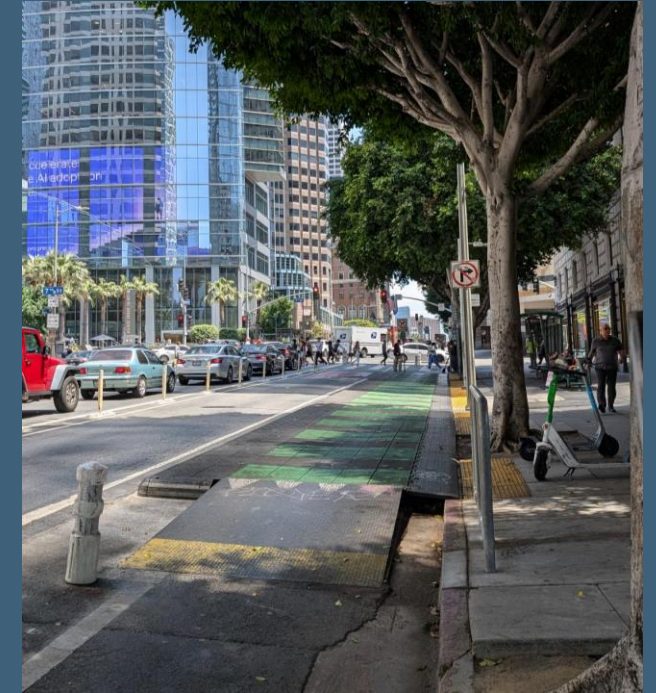
Examples of Quick-Build Elements



El Monte



Oxnard



Los Angeles

Enhanced Pedestrian Infrastructure

Paint & posts curb extensions

RRFBs (flashing beacons)

Temporary transit platforms

Quick-Build Example: Glendale



Brand Boulevard, Before



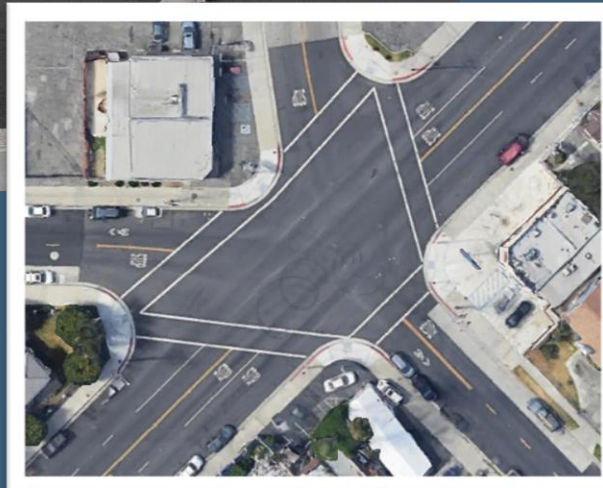
Brand Boulevard, After

Photo source: Joe Linton/Streetsblog

Quick-Build Example: El Monte

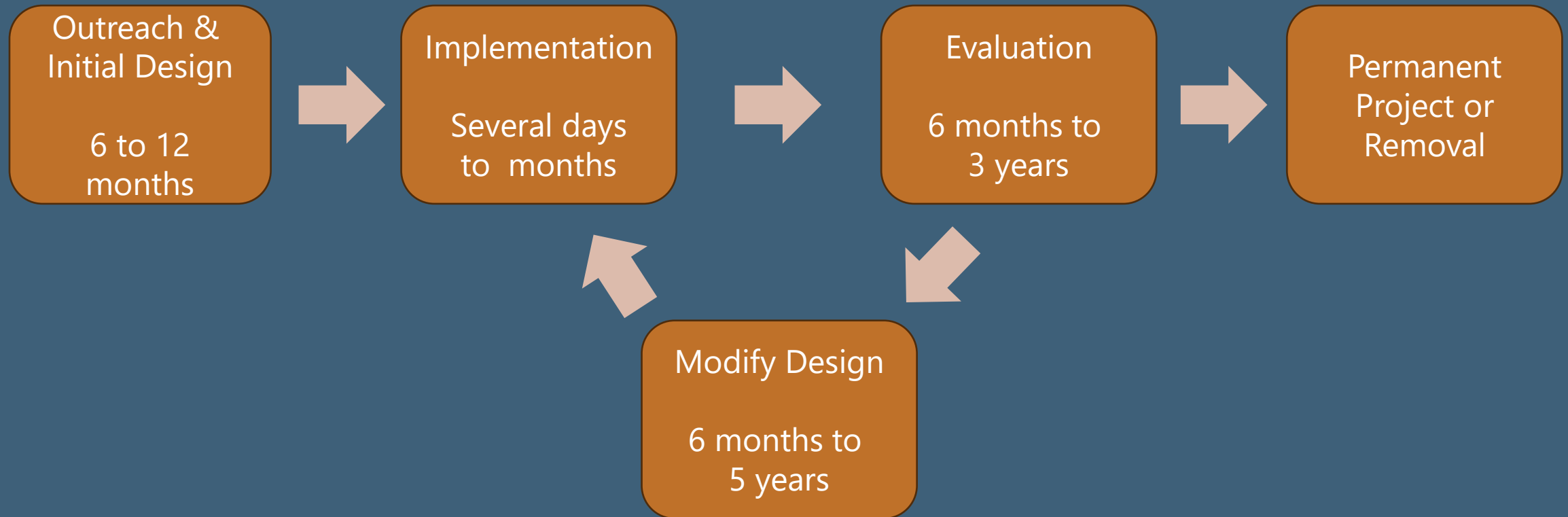


Mountain View Road, Before



Mountain View Road, After

Quick-Build Process is Iterative and Flexible

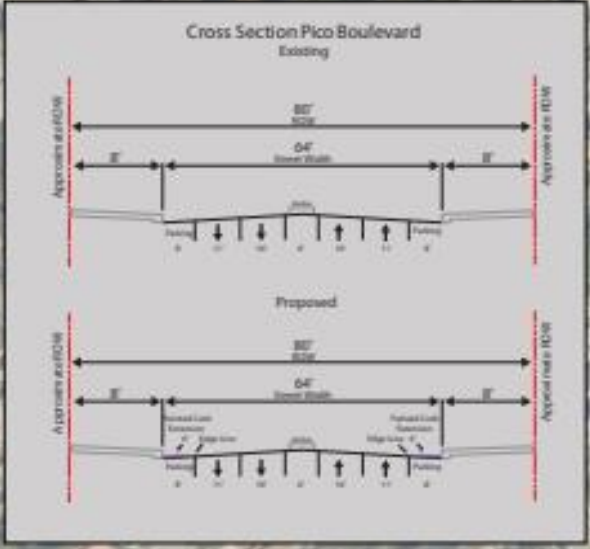
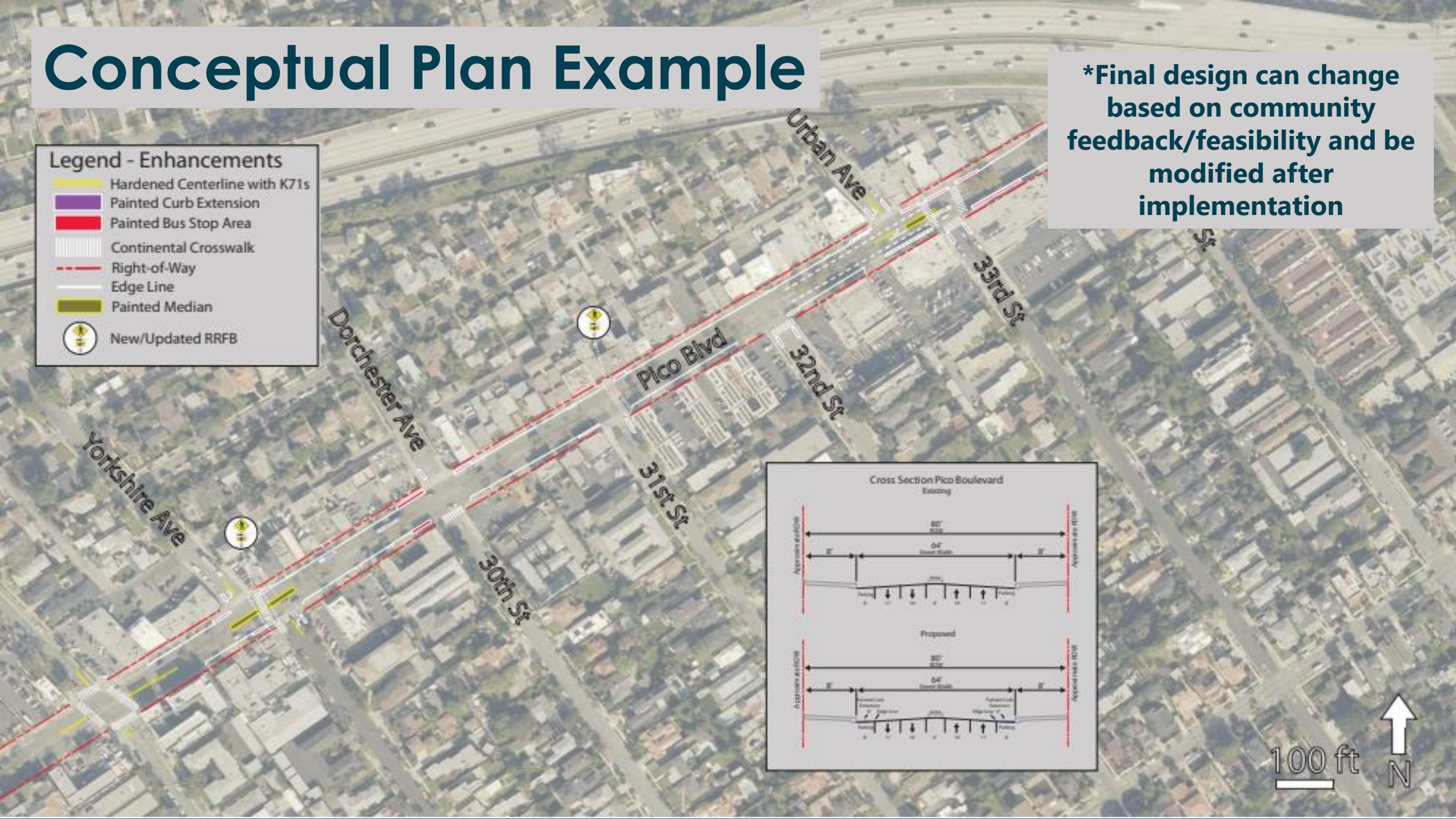


Conceptual Plan Example

***Final design can change based on community feedback/feasibility and be modified after implementation**

Legend - Enhancements

- Hardened Centerline with K71s
- Painted Curb Extension
- Painted Bus Stop Area
- Continental Crosswalk
- Right-of-Way
- Edge Line
- Painted Median
- New/Updated RRFB



Quick-Build Project Requirements

- Ongoing community engagement
 - Shape final design
 - Inform evaluation
- Data collection
 - Existing conditions
 - Evaluation
- Final design
 - Reviewed, approved, and stamped by licensed P.E.
- Project installed for a minimum of 6-months before evaluation
- Final report
 - Summarize work completed and next steps

Engagement Resources

Projects are expected to incorporate one or both of the following engagement resources:

- [Go Human Kit of Parts](#)
 - Demonstrate complete streets elements
- [Traffic Safety Awareness Campaign](#)
 - Co-branded Go Human print and digital advertisements

The resources are available at no cost for cities and other local government agencies.



Engagement Resources: Demonstration to Quick-Build



Washington neighborhood, Long Beach - Before



Washington neighborhood, Long Beach - After

Application Scoring Rubric

Scoring Criteria	Points
Mobility	25
Safety Benefit	35
Public Health	10
Disadvantaged Communities	10
Public Participation	15
Cost Effectiveness	5
Total	100

Online Application

Link to Online
Application Demo

Application Scoring Rubric Example

- Under Application Resources, [scoring rubric](#) details evaluation criteria for each question

Safety Benefit (35 Points)

4. Describe the plan area's history of pedestrian and bicycle crashes and any other safety concerns that this plan will address. Provide data to support this description. If the plan is trying to direct people biking and walking away from dangerous areas, data from nearby locations/corridors may be used. Potential sources of crash history and safety concerns include the [Statewide Integrated Traffic Records System \(SWITRS\)](#), [Transportation Injury Mapping System \(TIMS\)](#), [Office of Traffic Safety Crash Rankings](#), [Regional High Injury Network](#), and/or local data sources (e.g. Crossroads, 311 requests, etc.).*

Evaluation Rubric	Points
Describes three or more safety and/or accessibility challenges for people walking, biking, and using other forms of active transportation AND provides supporting data such as crash trends, crash hot spots (i.e., locations with a concentration of crashes), or qualitative data.	15
Describes two safety and/or accessibility challenges for people walking, biking, and using other forms of active transportation AND provides supporting data such as crash trends, crash hot spots (i.e., locations with a concentration of crashes), or qualitative data.	10
Describes one safety and/or accessibility challenge for people walking, biking, and using other forms of active transportation AND provides supporting data such as crash trends, crash hot spots (i.e., locations with a concentration of crashes), or qualitative data. OR Describes two or more safety and/or accessibility challenges for people walking, biking, and using other forms of active transportation but does not reference any supporting data .	5
Describes one safety and/or accessibility challenge for people walking, biking, and using other forms of active transportation but does not reference any supporting data .	1
Does not describe any safety and/or accessibility challenges for people walking, biking, and using other forms of transportation.	0


Scope of Work Template

The Scope of Work template is a starting point and should be updated to reflect your project

Project Name			
Scope of Work - Community/Area Wide Plan (<i>Example</i>)			
<i>Note: the example scope of work is based on the elements outlined in Appendix A of the ATP Cycle 7 Guidelines. Please review Appendix A, "Active Transportation Plan for Disadvantaged Communities Guidance for Plans"</i>			
Link to ATP Cycle 7 Guidelines			
	Task	Description	Deliverables
Task 1: Project Management			
1.1	Project Team Meetings	Organize Monthly Project Development Team Meetings	XXX
1.2	Invoicing and Reporting	Monthly Invoicing and Project Reporting	XXX
1.3	Close-out Files	ZIP file or link to all project files, organized by Task and Sub-Task	XXX
Task 2: Existing Conditions			
2.1	Data Collection and Mapping	Gather data that addresses components from Appendix A of the 2025 Active Transportation Program Guidelines and develop maps to illustrate key data/identify relationships. Identify list of data needs from key departments and/or other sources.	XXX
2.2	Existing Conditions Report	Create a draft and final version of Existing Conditions Report. Explain why excluded components from Appendix A of the 2025 Active Transportation Guidelines are not applicable.	XXX
Task 3: Technical Advisory Committee			
3.1	Technical Advisory Committee	Convene a Technical Advisory Committee to keep relevant stakeholders informed of the project and gather feedback on project milestones.	XXX

Budget Template

- Start with the “Read Me First” worksheet to identify the appropriate template
- Use the drop down in column C and follow the instructions in column E

A	B	C	D	E
		Budget Template Instructions Sustainable Communities Program Active Transportation and Safety		
INSTRUCTIONS: The steps bellow guide applicants through he budget development process. Begin at step (1). For each step, select an action in column C and follow the next step in column E.				
STEP		ACTION		NEXT STEP
(1)	What project type are you selecting for this application?	[SELECT]		
(2)	Do you have a Federally approved indirect cost rate?	[SELECT]		
(3)	Select the budget template for your project application.	[SELECT]		

Budget Template

Project Category

Detail

Community/Areawide Plans

- Provide budget per task for the consultant.
- Tasks should match scope of work.

Quick-Build Projects

- Provide budget per task for consultant, city staff (for quick-build implementation), and quick-build material.
- Tasks should match scope of work.
- Indirect Cost Rate
 - De minimis: for applicants **without** an indirect cost rate from a federal cognizant agency
 - (IC) Indirect Cost: for applicants **with** an indirect cost rate from a federal cognizant agency*

** Your finance team should be able to help with determining if your organization has an indirect cost rate. Agencies can apply for a rate: <https://dot.ca.gov/programs/audits>*

Crafting a Competitive Application



Review the [guidelines](#) and [scoring rubric](#)



Respond directly to the question



Make connections to Connect SoCal 2024



Provide context; what does evaluator need to know to understand the need?

Application Checklist



Complete the online Program Application



Prepare a project map



Scope of Work, Schedule, and Proposed Budget (using the SCAG template)



Conceptual Plan (for quick builds)



3 Letters of Support (PDF)

Application Timeline



POLL


- What type of project are you seeking funding for?
- How much do you agree with the following statement?

"I feel ready to apply"

Application Resources

- All resources are linked in the Applicant Resources section of the [SCP website](#)

Applicant Resources

- Program Guidelines
-  SCP-Active Transportation and Safety Factsheet
- Online Application 
-  Application Resources
-  Application Questions and Evaluation Criteria
-  Application Questions and Evaluation Criteria
-  Scope of Work
-  Budget Template



Q & A

Please raise your hand to ask a question or write your question into the chat.



THANK YOU!

For more information, please visit:

<https://scag.ca.gov/scp/>

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