



SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS
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MEETING OF THE

**EXECUTIVE/ADMINISTRATION
COMMITTEE**

**Thursday, September 5, 2024
9:00 a.m. – 9:50 a.m.**

**Members of the Public are Welcome to Attend
In-Person & Remotely**

To Attend In-Person:

**SCAG Main Office – Policy B Meeting Room
900 Wilshire Blvd., Ste. 1700
Los Angeles, CA 90017**

To Attend and Participate on Your Computer:

<https://scag.zoom.us/j/86058062864>

To Attend and Participate by Phone:

**Call-in Number: 1-669-900-6833
Meeting ID: 860 5806 2864**

PUBLIC ADVISORY

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Maggie Aguilar at (213) 630-1420 or via email at aguilarm@scag.ca.gov. Agendas & Minutes are also available at: <https://scag.ca.gov/meetings-leadership>.

SCAG, in accordance with the Americans with Disabilities Act (ADA), will accommodate persons who require a modification of accommodation to participate in this meeting. SCAG is also committed to helping people with limited proficiency in the English language access the agency's essential public information and services. You can request such assistance by calling (213) 630-1410. We request at least 72 hours (three days) notice to provide reasonable accommodations and will make every effort to arrange for assistance as soon as possible.



Instructions for Members of the Public Attending the Meeting

Attend In-Person: Go to the SCAG Main Office located at 900 Wilshire Blvd., Ste. 1700, Los Angeles, CA 90017. The meeting will take place in the Policy B Meeting Room on the 17th floor starting at 9:00 a.m.

Attend by Computer: Click the following link: <https://scag.zoom.us/j/86058062864>. If Zoom is not already installed on your computer, click "Download & Run Zoom" on the launch page and press "Run" when prompted by your browser. If Zoom has previously been installed on your computer, please allow a few moments for the application to launch automatically. Select "Join Audio via Computer." The virtual conference room will open. If you receive a message reading, "Please wait for the host to start this meeting," simply remain in the room until the meeting begins.

Attend by Phone: Call **(669) 900-6833** to access the conference room. Given high call volumes recently experienced by Zoom, please continue dialing until you connect successfully. Enter the **Meeting ID: 860 5806 2864**, followed by #. Indicate that you are a participant by pressing # to continue. You will hear audio of the meeting in progress. Remain on the line if the meeting has not yet started.

Instructions for Participating and Public Comments

In Writing: Written comments can be emailed to: ePublicComment@scag.ca.gov. Written comments received by 5pm on Wednesday, September 4, 2024 will be transmitted to members of the legislative body and posted on SCAG's website prior to the meeting. You are **not** required to submit public comments in writing or in advance of the meeting; this option is offered as a convenience should you desire not to provide comments in real time as described below. Written comments received after 5pm on Wednesday, September 4, 2024, will be announced and included as part of the official record of the meeting. Any writings or documents provided to a majority of this committee regarding any item on this agenda (other than writings legally exempt from public disclosure) are available at the Office of the Clerk, at 900 Wilshire Blvd., Suite 1700, Los Angeles, CA 90017 or by phone at (213) 630-1420, or email to aguilarm@scag.ca.gov.

Remotely: If participating in real time via Zoom or phone, please wait for the presiding officer to call the item for which you wish to speak and use the "raise hand" function on your computer or *9 by phone and wait for SCAG staff to announce your name/phone number.

In-Person: If participating in-person, you are invited but not required, to fill out and present a Public Comment Card to the Clerk of the Board or other SCAG staff prior to speaking. It is helpful to indicate whether you wish to speak during the Public Comment Period (Matters Not on the Agenda) and/or on an item listed on the agenda.

General Information for Public Comments

Verbal comments can be presented in real time during the meeting. Members of the public are allowed a total of 3 minutes for verbal comments. The presiding officer retains discretion to adjust time limits as necessary to ensure efficient and orderly conduct of the meeting, including equally reducing the time of all comments.

For purpose of providing public comment for items listed on the Consent Calendar, please indicate that you wish to speak when the Consent Calendar is called. Items listed on the Consent Calendar will be acted on with one motion and there will be no separate discussion of these items unless a member of the legislative body so requests, in which event, the item will be considered separately.

In accordance with SCAG's Regional Council Policy, Article VI, Section H and California Government Code Section 54957.9, if a SCAG meeting is "willfully interrupted" and the "orderly conduct of the meeting" becomes unfeasible, the presiding officer or the Chair of the legislative body may order the removal of the individuals who are disrupting the meeting.

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous



EAC - Executive/Administration Committee
Members – September 2024

- 1. Sup. Curt Hagman**
President, San Bernardino County
- 2. Hon. Cindy Allen**
1st Vice President, Long Beach, RC District 30
- 3. Hon. Ray Marquez**
2nd Vice President, Chino Hills, RC District 10
- 4. Hon. Art Brown**
Imm. Past President, Buena Park, RC District 21
- 5. Hon. David J. Shapiro**
CEHD Chair, Calabasas, RC District 44
- 6. Hon. Rocky Rhodes**
CEHD Vice Chair, Simi Valley, RC District 46
- 7. Sup. Luis Plancarte**
EEC Chair, Imperial County
- 8. Hon. Jenny Crosswhite**
EEC Vice Chair, Santa Paula, RC District 47
- 9. Hon. Tim Sandoval**
TC Chair, Pomona, RC District 38
- 10. Hon. Mike Judge**
TC Vice Chair, VCTC
- 11. Hon. Patricia Lock Dawson**
LCMC Chair, Riverside, RC District 68
- 12. Hon. Jose Luis Solache**
LCMC Vice Chair, Lynwood, RC District 26
- 13. Hon. Karen Bass**
Member-At-Large, Pres. Appt.
- 14. Hon. Wendy Bucknum**
Mission Viejo, RC District 13, Pres. Appt.
- 15. Hon. Jan C. Harnik**
RCTC Representative, Pres. Appt.

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- 16. Hon. Larry McCallon**
Air District Representative, Pres. Appt.

- 17. Hon. Andrew Masiel**
Tribal Govt Regl Planning Board Representative

- 18. Ms. Lucy Dunn**
Business Representative - Non-Voting Member

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EXECUTIVE/ADMINISTRATION COMMITTEE MEETING AGENDA

Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017

Thursday, September 5, 2024
9:00 AM

The Executive/Administration Committee may consider and act upon any of the items on the agenda regardless of whether they are listed as Information or Action items.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE *(The Honorable Curt Hagman, Chair)*

PUBLIC COMMENT PERIOD (Matters Not on the Agenda)

This is the time for public comments on any matter of interest within SCAG's jurisdiction that is *not* listed on the agenda. For items listed on the agenda, public comments will be received when that item is considered. Although the committee may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon at this time.

REVIEW AND PRIORITIZE AGENDA ITEMS

ACTION ITEM

1. 2024 California Clean Air Day Proclamation
(Kome Ajise, Executive Director, SCAG)

PPG. 6

RECOMMENDED ACTION:

Recommend that the Regional Council approve and adopt proclamation in support for and declaration of 2024 California Clean Air Day.

CONSENT ITEMS

Approval Items

2. Minutes of the Meeting – July 31, 2024 PPG. 10
3. Amendment to Lodging Reimbursement Policy in the Regional Council Policy Manual PPG. 19
4. Contracts \$500,000 or Greater: Contract No. 24-037-C01 through 24-037-C06, Temporary Worker Services PPG. 23
5. SB 960 (Wiener) - Transportation: Complete Streets Facilities: Transit Priority Facilities PPG. 47
6. SCAG Memberships and Sponsorships PPG. 60



EXECUTIVE/ADMINISTRATION COMMITTEE MEETING AGENDA

Receive and File

7. Purchase Orders, Contract and Amendments below Regional Council Approval Threshold PPG. 65
8. CFO Monthly Report PPG. 69

CFO REPORT

(Cindy Giraldo, Chief Financial Officer)

PRESIDENT'S REPORT

(The Honorable Curt Hagman, Chair)

EXECUTIVE DIRECTOR'S REPORT

(Kome Ajise, Executive Director)

FUTURE AGENDA ITEMS

ANNOUNCEMENTS

ADJOURNMENT



AGENDA ITEM 1
REPORT

Southern California Association of Governments
September 5, 2024

To: Executive/Administration Committee (EAC)
Regional Council (RC)

**EXECUTIVE DIRECTOR'S
APPROVAL**

From: Lijin Sun, Principal Planner
213-236-1804, sunl@scag.ca.gov

Subject: 2024 California Clean Air Day Proclamation

RECOMMENDED ACTION FOR EAC:

Recommend that the Regional Council approve and adopt proclamation in support for and declaration of 2024 California Clean Air Day.

RECOMMENDED ACTION FOR RC:

Approve and adopt proclamation in support for and declaration of 2024 California Clean Air Day.

STRATEGIC PRIORITIES:

This item supports the following Strategic Priority 1: Establish and implement a regional vision for a sustainable future.

EXECUTIVE SUMMARY:

SCAG's regional policies and planning efforts as reflected in the agency's Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) and Federal Transportation Improvement Program (FTIP) have contributed to the significant air quality improvements over the past decades. However, the region still suffers from the worst air quality in the nation with serious public health impacts. California Clean Air Day is built on the idea that shared experiences unite people to take actions and create new habits to improve air quality. By joining together for a unified day of action, people can create and nurture new habits to clear the air for all members of California's diverse communities. Across the state, individuals, communities, and organizations pledge each year to commute by carpool, vanpool, transit, biking, or walking on the first Wednesday in October. Because there will be no RC meeting in October 2024, staff is seeking the EAC's recommendation that the RC approve and adopt SCAG's California Clean Air Day proclamation and then the RC approve and adopt the proclamation in support of the upcoming 7th Annual California Clean Air Day on October 2, 2024. This allows time for SCAG to make organizational pledge, to encourage the 197 member jurisdictions to explore actions, encourage SCAG staff to make individual pledges, and to plan for actions that will help make a difference in the region's air quality on the Clean Air Day and beyond.

BACKGROUND:

Air pollution contributes to higher rates of cancer and heart and lung diseases, which adversely affect public health and contributes to climate change. The six-county SCAG region has among the worst air pollution in the United States and millions of Southern Californians, particularly those living in the disadvantaged communities, experience air quality among the nation's worst. It is vital to protect health and well-being of our residents, workforce, and visitors. Emissions from vehicles, industry, and even household sources significantly affect the air quality and well-being of residents, employees, and visitors of the SCAG region. Every organization and every individual can play a part in addressing air pollution.

SCAG is responsible for developing the RTP/SCS, the FTIP that implements the RTP/SCS, the socio-economic growth forecast, as well as the integrated land use and transportation strategies (Appendix IV-C) for the South Coast Air Quality Management District's air plans. The RTP/SCS, FTIP, and their amendments are required to demonstrate transportation conformity to be consistent with or conform to the purposes of applicable air plans in the SCAG region as required by the federal Clean Air Act and the U.S. Environmental Protection Agency's Transportation Conformity Regulations. Therefore, SCAG's various regional planning policies, programs, strategies, and initiatives, as reflected in the adopted 2024 RTP/SCS (Connect SoCal 2024) and the 2025 FTIP that the RC is considering for adoption on September 5, 2024, have played and will continue to play an important role in achieving significant air quality improvements in the SCAG region.

California Clean Air Day is a project of the Coalition for Clean Air, a nonprofit organization that was founded in 1971 and is California's only statewide organization working exclusively on air quality issues <https://www.ccair.org/about/>. The purpose of California Clean Air Day is to allow individuals and organizations to commit to do their part to clear the air, through actions big and small. Last year, more than 16,500 individuals made more than 125,000+ clean air action pledges, 22 transit agencies provided free rides on buses, trains, bike share programs and even ferries, and 121 California Clean Air Day events were held virtually and in person, according to the Coalition for Clean Air.

SCAG has been participating in the annual California Clean Air Day in the past by pledging organizational actions and encouraging SCAG staff to take the California Clean Air Day pledge. Because the 2024 California Clean Air Day will take place on October 2nd, and there will be no RC meeting on October 3, 2024, staff is seeking the EAC's recommendation that the RC approve and adopt SCAG's California Clean Air Day proclamation and then the RC approve and adopt the proclamation in support of the upcoming 7th Annual California Clean Air Day on October 2, 2024. This allows time for SCAG to make organizational pledge, to encourage the 197 member jurisdictions to explore actions, encourage SCAG staff to make individual pledges, and to plan for actions that will help make a difference in the region's air quality on the Clean Air Day and beyond.



FISCAL IMPACT:

Work associated with this item is included in the current FY 2024-25 Overall Work Program (25-025.0164.01: Air Quality Planning and Conformity).

ATTACHMENT(S):

1. Proclamation of October 2, 2024 California Clean Air Day

PROCLAMATION

SUPPORT FOR AND DECLARATION

CALIFORNIA CLEAN AIR DAY

Whereas, air pollution contributes to higher rates of cancer and heart and lung diseases, which adversely affect public health and contributes to climate change; and

Whereas, the six-county SCAG region has among the worst air pollution in the United States and millions of Southern Californians, particularly those living in the disadvantaged communities, experience air quality among the nation's worst; and

Whereas, it is vital that we protect the health and well-being of our residents, workforce, and visitors; and

Whereas, emissions from vehicles, industry, and even household sources significantly affect the air quality and well-being of residents, employees, and visitors of the SCAG region; and

Whereas, individual actions, such as working at home, taking bus or train, walking, or biking to work, and school, carpooling, not idling vehicles, and conserving energy can directly improve air quality in our region; and

Whereas, every organization and every individual can play a role; and

Whereas, education about air quality can raise community awareness, encourage our communities to develop better habits, and improve public health; and

Whereas, Californians are joining together across the state to clear the air on October 2, 2024; and

Whereas, SCAG's Connect SoCal 2024 Regional Transportation Plan/Sustainable Communities Strategy and Federal Transportation Improvement Program (FTIP) have played an important role in achieving significant air quality improvements in the SCAG region over the past decades.

Therefore, Be It Proclaimed, that SCAG is pleased to join the Coalition for Clean Air and hundreds of other public and private entities in taking action to make our air healthier by participating in California Clean Air Day on October 2, 2024.

And, Be It Further Proclaimed, that SCAG is taking the organizational pledge committing to its various clean air and sustainable planning policies, programs, strategies, and initiatives to improve air quality in Southern California as reflected in the agency's adopted Connect SoCal 2024 and 2023 FTIP.

And, Be It Further Proclaimed, that SCAG encourages the six counties and 191 cities within the SCAG region to explore how their jurisdictions can make organizational pledges to improve air quality.

And, Be It Further Proclaimed, that SCAG encourages its employees to make individual pledges to improve air quality.

September 5, 2024



A handwritten signature in black ink, appearing to read 'Curt Hagman', written over a horizontal line.

Curt Hagman
President

A handwritten signature in black ink, appearing to read 'Kome Ajise', written over a horizontal line.

Kome Ajise
Executive Director



MINUTES OF THE MEETING
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)
WEDNESDAY, JULY 31, 2024

THE FOLLOWING MINUTES IS A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC). AN AUDIO RECORDING OF THE ACTUAL MEETING IS AVAILABLE AT: <http://scag.iqm2.com/Citizens/>.

The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its regular meeting both in person and virtually (telephonically and electronically). A quorum was present.

Members Present

Sup. Curt Hagman, President

Hon. Cindy Allen, 1st Vice President

Hon. Ray Marquez, 2nd Vice President

Hon. Art Brown, Imm. Past President

Hon. David J. Shapiro, Chair, CEHD

Hon Rocky Rhodes, Vice Chair CEHD

Hon. Luis Plancarte, Chair, EEC

Hon. Jenny Crosswhite, Vice Chair EEC

Hon. Tim Sandoval, Chair, TC

Hon. Mike Judge, Vice Chair, TC

Hon. Patricia Lock Dawson, Chair, LCMC

Hon. Jose Luis Solache, Vice Chair, LCMC

Hon. Karen Bass, President’s Appt.

Hon. Wendy Bucknum, President’s Appt.

Hon. Jan Harnik, President’s Appt.

Hon. Alan Wapner, President’s Appt.

Hon. Lucy Dunn

Hon. Andrew Masiel, Sr.

Long Beach

Chino Hills

Buena Park

Calabasas

Simi Valley

Santa Paula

Pomona

VCTC

Riverside

Lynwood

Los Angeles

Mission Viejo

RCTC

Pechanga Dev. Corp.

San Bernardino County

District 30

District 10

District 21

District 44

District 46

Imperial County

District 47

District 38

Ventura County

District 68

District 26

Member-At-Large

District 13

Riverside

SBCTA Representative

Business Representative

TGRP Representative

Staff Present

Kome Ajise, Executive Director

Darin Chidsey, Chief Operating Officer

Sarah Jepson, Chief Planning Officer



Javiera Cartagena, Chief Government and Public Affairs Officer
Ruben Duran, Board Counsel
Jeffery Elder, Chief Counsel/Director of Legal Services
Richard Lam, Deputy Legal Counsel
Maggie Aguilar, Clerk of the Board
Cecilia Pulido, Deputy Clerk of the Board

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Honorable Curt Hagman called the meeting to order at 3:02 p.m. President Hagman asked Larry McCallon, Air District Representative, to lead the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

President Hagman opened the Public Comment Period and outlined instructions for public comments. He noted this was the time for persons to comment on any matter pertinent to SCAG's jurisdiction that were not listed on the agenda. He reminded the public to submit comments via email to ePublicComment@scag.ca.gov.

Ruben Duran, Board Counsel, acknowledged there were no written public comments received before or after the deadline.

Seeing no public comment speakers, President Hagman closed the Public Comment Period.

REVIEW AND PRIORITIZE AGENDA ITEMS

There was no prioritization of agenda items.

INFORMATION ITEM

1. Regional Early Action Planning Grant 2021 (REAP 2.0): Program Budget Update

There were no public comments for Item 1.

Executive Director, Kome Ajise provided members a brief report and shared with members SCAG's plans for restarting work on the REAP program, now that most of the funding had been restored. He took the opportunity to thank grantees, partners and members who joined SCAG's collective advocacy efforts to convey the value of REAP. He also expressed his gratitude to the state legislature for seeing the importance of regional efforts in addressing the housing crisis.

Furthermore, he explained that the approved state budget included a reduction of approximately \$14.5 million to SCAG's REAP budget; however, they would still be able to fully fund all their suballocation programs – both competitive and formula-based. He reported that since the formal approval of the state budget, they had reached out to all grantees and were moving forward on activities to restart the work. He also reported they were currently focused on finalizing scopes of work, executing MOUs, and initiating project work.

ACTION ITEM

2. 2024 Executive/Administration Committee (EAC) Retreat Update

There were no public comments for Item 2.

Executive Director Ajise reported that on June 27 and 28, President Hagman convened the EAC retreat in Ontario. He explained that at the retreat the President had the opportunity to discuss strategic priorities for the year ahead. He stated there had been five areas of conversation that they had during this meeting that he wanted to report on. He explained the first was the Board employment classification. He stated they were faced with the issue of having to reclassify board members as W-2 employees of SCAG as opposed to the contract position where they had a 1099 designation to the board. He stated they were able to pull together several legal opinions and new counsel presented this [opinion]. He stated their recommendation back to the board was that they continue to treat SCAG Board members as independent contractors, which the EAC agreed with. The second item he reported on was on the 3 key emergent issues discussed at the retreat. He stated SCAG staff had discussed transportation finance, housing, and the Sustainable Communities Strategy (SCS). He elaborated on the transportation finance issue stating there was a 10-year assessment being done at the state level that anticipated about a \$200 to \$300 billion deficit in funding for transportation. He stated that in their work at SCAG, in Connect SoCal, they estimated that in the planned period they were looking at a \$93 billion loss of revenue over the life of Connect SoCal 2024. He stated the conversation was intended to focus on what they need to do in terms of new strategies, as they looked out into the future. He stated they would call for new strategies in Connect SoCal on how they could fill that gap to fund their \$752 billion program. He explained the point of that discussion was focused on the next steps, understanding that these things were not going to happen immediately, and that their focus in the near future would be to work with stakeholders, the State, and the Federal Government on how they brought this conversation to the floor understanding the loss of revenue was imminent over time. He also touched on the discussion around housing. He shared they discussed the housing crisis in the region, as well as understanding that their role was to support their member agencies and all local agencies that were involved in and enabling housing to happen. Executive Director Ajise indicated that they also discussed the SCS. He shared they had presented the committee with the aging of SB 375 which established the SCS process and the need to revisit the process as the State began to have a conversation about updating GHG emission targets. He stated they wanted to inform the board of those items so they

understood they would become major activities for SCAG, as they worked with their colleagues in the Metropolitan Planning Organization sector, on working with the State to address those targets. Additionally, he went on to discuss the third area of conversation at the retreat, which had been an evaluation of the 2024 Regional Conference and General Assembly (GA). He stated they had received feedback and that most of the attendees found that [the GA] met or exceeded their expectations and were very appreciative of the content of the event, as well as the opportunities for networking. He shared the EAC had discussed this further and shared thoughts around ways to expand opportunities for networking. Furthermore, he shared the fourth item of discussion at the EAC retreat was the Presidential priorities for the 2024-2025 year. He shared President Hagman wanted to emphasize the need for SCAG to play a leadership role on emerging technologies across all policy areas. He stated that while they might be extending and continuing the priorities from previous years there would be a highlight of the role of technology and innovations in those priority areas. Lastly, he reported on the fifth item discussed at the EAC retreat which had been a revision to the meeting schedule and resumption of in-person meetings. The last item that was brought up for discussion at the EAC retreat, was the revision to Regional Council meeting schedule, and the resumption of in person meetings. He detailed the change in days and times of the meetings and finalized his report with that item.

President Hagman thanked members for participating in the retreat and providing input. He explained he wanted members to have thorough discussions at the committee level and have the chair for each committee briefly summarize the items discussed at their respective meetings. He also stated he thought the most controversial [item] was the one about going back to in-person meetings. He shared he believed they would have more participation and robust discussions when they were all together. He stated he understood it would perhaps be something people would not like; however, he thought it was important for the organization to hear all the views from all the regions of SCAG when talking about policy issues.

President Hagman acknowledged Mayor Karen Bass who was on the call and thanked her for joining them for the EAC meeting.

Immediate Past President Art Brown provided a comment regarding the change in meeting times. He shared he had talked to a number of [Regional Council members] in the Orange County region, who had expressed they were not happy with the way the change happened overnight, and wished they could have discussed it at a Regional Council meeting.

President Hagman thanked Immediate Past President Brown for his comments. He then stated they had Items 3 through 7, and he wanted the [COO] to speak on two of the items, because he never liked to look at travel being like buried in the Consent Calendar. He stated they had two travel items for budget (5 and 6) and asked if they could then take one vote for Items 2 through 7. He also stated they would take public comments on all those items all at once.

Chief Operating Officer, Darin Chidsey provided a brief report on Items 5 and 6 on the agenda. He reported there were two authorizations for international travel, per SCAGs', policies. He stated any international travel involving the board or staff needed to go to the Regional Council for approval, and in this case, the EAC, would be considering that approval on behalf of the Regional Council. COO Chidsey stated that as was referenced earlier, for the past several years there had been an emphasis at the President's level, to focus on transportation technology and clean transportation technology initiatives. He shared this had been showcased in the recent adoption of SCAG's Connect SoCal Long Range Regional Transportation Plan. He stated the first trip, Item 5 on the agenda, was particularly focused on looking at transportation electrifications in a number of European cities, particularly in London, Oslo and Munich. He reported it was being hosted by L.A. Clean Tech Incubator (LACI). He shared they were bringing leaders together from throughout the State to explore and look at different EV technology strategies that have been successful as well as other ways to improve air quality in urban centers. He reported the trip was going to be 10 days long, and they were proposing one Regional Council member to be accompanied by up to 2 staff members on that trip with the goal to help bring knowledge to what is going on in Southern California. Furthermore, he reported the second trip (Item 6 on the agenda) was for participation at the 30th ITS World Congress in Dubai. He stated ITS was an organization that was also focused on transportation and technology. Furthermore, he stated they were members of ITS as Executive Director Ajise recently joined the Board of ITS America. He reported their conferences were well known and very well attended for the breadth of knowledge that they brought together on global issues, around transportation and technology. He stated both President Hagman and Executive Director Ajise had been invited to share their expertise as speakers at the conference so they were asking for their approval for travel so they could participate in those speaking roles.

Board Counsel Ruben Duran clarified receive and file items would require a presentation by CFO Cindy Giraldo.

CONSENT CALENDAR

There were no public comments on the Consent Calendar.

Approval Items

3. Minutes of the Meeting – June 5, 2024
4. Minutes of the Meeting – June 27, 2024 through June 28, 2024
5. Approve SCAG Participation at the LACI Transportation Electrification Partnership (TEP) International Study Trip, September 1-10, 2024

6. Approve SCAG Participation in an International Forum at the 30th ITS World Congress in Dubai, September 16-20, 2024
7. SCAG Memberships and Sponsorships

Receive and File

8. Purchase Orders, Contract and Amendments below Regional Council's Approval Threshold
9. CFO Monthly Report

A MOTION was made (Solache) to approve Action Item 2, and Consent Items 3-7. Motion was SECONDED (Brown) and passed by the following votes:

AYES: Allen, Brown, Bucknum, Crosswhite, Hagman, Harnik, Judge, Lock Dawson, Marquez, Masiel, McCallon, Rhodes, Sandoval, Shapiro and Solache (15)

NOES: None (0)

ABSTAIN: None (0)

There were no public comments for Item the CFO report, President's report or the Executive Director's report.

CFO REPORT

Cindy Giraldo, Chief Financial Officer, reported that over the next few months they were looking forward to executing about 70 MOUs funding over 100 projects throughout the region. Furthermore, she reported they would be moving into the execution of SCAG's 2024 SCP call for active and transportation safety projects. She stated the applications were due Friday, September 27. She also reported that in addition to the work on SCAG's local resources programs, they were continuing their work on SCAG's year end audit for fiscal year 2024. She also reported the Caltrans audit was ongoing, and believed they were near the end of the field work and were hoping to receive a final report soon. She stated they would share the report with the Audit Committee once they received it.

PRESIDENT'S REPORT

President Hagman provided an update on SCAG's Demographic Workshop. He shared registration was now open. Additionally, he stated this year's event would take place on September 24 from 9:00 a.m. to 3:00 p.m. at SCAG's main office in Downtown Los Angeles and would also be available to attend online. He shared this year's event was called "Navigating the New Growth Reality" and would look at how changing population growth rates affect regional planning. He informed members they could register on SCAG's website. Lastly, he reported the next regular meeting of the EAC was scheduled for Thursday, September 5, 2024, at 9:00 a.m.

EXECUTIVE DIRECTOR'S REPORT

Kome Ajise, Executive Director, provided an update on the SCP – Active Transportation and Safety Call for Applications. He shared the call for applications opened on July 8 and would be open through September 27. He reported they had an estimated \$10.4 million available to be awarded. He explained that this call would fund community plans, area plans, and quick-build projects that implement Connect SoCal 2024's mobility goal to build and maintain an integrated multimodal transportation network. He stated SCAG would hold office hours on Monday's and Thursday's to provide support during the application period, as well as a final application workshop on August 7. He reported they anticipated announcing awards in December 2024. Furthermore, he provided an update on AQMD avoiding highway sanctions. He stated the U.S. Environmental Protection Agency (U.S. EPA), the California Air Resources Board, and the South Coast Air Quality Management District (AQMD) reached an agreement that avoided a highway sanction block for the South Coast Air Basin. He stated the agreement created a sustained collaboration across local, state, and federal levels to reduce emissions from all sources. He also shared this avoided a potential impact to tens of billions of dollars of transportation investments in Southern California that support Connect SoCal 2024 implementation. He reported SCAG had been engaging with the U.S. EPA and the AQMD for much of the year toward a solution to improve air quality and avoid highway sanctions – and commended these agencies for their hard work and leadership in reaching this resolution. He also provided an update related to EPA and Caltrans Grants. He shared their Last Mile Freight program would receive \$50 million from the U.S. EPA under the Climate Pollution Reduction Grant, as part of a larger successful application by AQMD that will bring \$500 million to the region. He stated AQMD's application included many partners, including the counties of Los Angeles, Riverside, and San Bernardino. He also shared they would be receiving \$1 million from Caltrans Sustainable Planning Grants program for an airport passenger study as well as the Main Streets Project, which will plan for improvements on several state highways in the SCAG region that double as community main streets. He shared they were proud to be part of several press events that highlighted federal funding coming into the region, where they heard from U.S. Transportation Secretary Pete Buttigieg about how these projects would improve air quality, relieve congestion at the ports, and prepare the region for the 2028 Olympic games. Executive Director Ajise also provided an update on the 2025 Draft FTIP and Connect SoCal 2024 Amendment No. 1 comment period. He reported that a major component of Connect SoCal 2024 was a project list that contained thousands of individual



transportation projects throughout the SCAG region. He stated this project list was known as the Federal Transportation Improvement Program – and while this may not get that much spotlight, it was one of SCAG’s most important duties. He explained that since Connect SoCal 2024’s adoption, some of the transportation projects had experienced time-sensitive technical changes. In addition, SCAG’s county transportation commissions had re-evaluated priority transportation projects. The 2025 FTIP and Amendment 1 to Connect SoCal 2024 were needed to allow these projects to proceed quickly. He reported that the draft 2025 FTIP and draft Amendment 1 to the Connect SoCal 2024 Regional Transportation Plan/Sustainable Communities Strategy were circulating for public review and comment through August 12. He reported they had conducted two public hearings in July to gather input on the draft documents, which will inform final revisions. He stated they anticipated bringing the final FTIP to the Regional Council for action in September, before submitting it to Caltrans by its September 30 deadline.

ADJOURNMENT

There being no further business, President Hagman adjourned the Meeting of the Executive Administration Committee at 3:45 p.m.

[MINUTES ARE UNOFFICIAL UNTIL APPROVED BY THE EAC]

//

Executive / Administration Committee Attendance Report

2024-25																	
MEMBERS	CITY	Representing	6-Jun	27-Jun	28-Jun	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	Total Mtgs Attended To Date
Hon. Curt Hagman, President, Chair		San Bernardino County	1	1	1	1											4
Hon. Cindy Allen, 1st Vice Chair	Long Beach	District 30	1	1	1	1											4
Hon. Ray Marquez, 2nd Vice Chair	Chino Hills	District 10	1	1	1	1											4
Hon. Art Brown, Imm. Past President	Buena Park	District 21	1	1	1	1											4
Hon. David J. Shapiro, Chair, CEHD	Calabasas	District 44	1	1	1	1											4
Hon. Rocky Rhodes, Vice Chair, CEHD	Simi Valley	District 46	1	1	1	1											4
Sup. Luis Plancarte, Chair, EEC		Imperial County	1	1	1	1											4
Hon. Jenny Crosswhite, Vice Chair, EEC	Santa Paula	District 47	1	1	1	1											4
Hon. Tim Sandoval, Chair, TC	Pomona	District 38	0	0	1	1											2
Hon. Mike Judge, Vice Chair, TC		VCTC	1	0	0	1											2
Hon. Patricia Lock Dawson, Chair, LCMC	Riverside	District 68	0	1	1	1											3
Hon. Jose Luis Solache, Vice Chair, LCMC	Lynwood	District 26	1	1	1	1											4
Hon. Karen Bass, President's Appt.	Los Angeles	Member-At-Large		0	0	1											0
Hon. Wendy Bucknum, President's Appt.	Mission Viejo	District 13	1	0	1	1											3
Hon. Jan Harnik, President's Appt.		RCTC	1	1	1	1											4
Hon. Larry McCallon, President's Appt.		Air District Representative		1	1	1											3
Hon. Andrew Masiel, Sr.	Pechanga Dev. Corporation	Tribal Government Regional Planning Board	0	1	1	1											3
Ms. Lucy Dunn, Ex-Officio Member	Lucy Dunn Strategic Issues Mar	Business Representative	0	1	1	1											3
			12	14	16	18	0	0	0	0	0	0	0	0	0	0	50

Attachment: EAC Attendance Sheet 2024-25 (Minutes of the Meeting - July 31, 2024)



AGENDA ITEM 3
REPORT

Southern California Association of Governments
September 5, 2024

To: Executive/Administration Committee (EAC)
Regional Council (RC)

**EXECUTIVE DIRECTOR'S
APPROVAL**

From: Jeffery Elder, Chief Counsel
(213) 630-1478, elder@scag.ca.gov

Subject: Amendment to Lodging Reimbursement Policy in the Regional Council
Policy Manual

RECOMMENDED ACTION FOR EAC:

That the Executive/Administration Committee (EAC) recommend that the Regional Council (RC) adopt an amendment to the Regional Council Policy Manual (RCPM), retroactive to apply to the September EAC and RC meetings, amending the criteria to qualify for lodging reimbursement when attending SCAG-related activities.

RECOMMENDED ACTION FOR RC:

Recommend that the RC adopt an amendment to the RCPM, retroactive to apply to the September EAC and RC meetings, amending the criteria to qualify for lodging reimbursement when attending SCAG-related activities.

STRATEGIC PRIORITIES:

This item supports the following Strategic Priority 2: Be a cohesive and influential voice for the region.

EXECUTIVE SUMMARY:

Beginning in September 2024, EAC meetings will return to the first Thursday of the month, and EAC and Regional Council meetings will be conducted in-person. Currently, the RCPM requires traveling outside of the SCAG Region or 75 miles or more to be reimbursed for lodging. However, SCAG's Travel and Business Meal Expense Policy for SCAG Employees only requires traveling over 50 miles one way to be reimbursed for lodging. For consistency purposes and to help facilitate in-person meetings, SCAG staff proposes the RCPM be amended to reduce the required one-way mileage from 75 miles to 50 miles to be eligible for lodging. In addition, Staff recommends the RCPM be amended to provide lodging reimbursement to EAC members, whose seat of government is outside Los Angeles County, attending an EAC meeting at 9:00 a.m. or earlier. Staff recommends that the RC adopt the amendment to be retroactive to apply to the September EAC and RC meetings.

BACKGROUND:

On June 27 and 28, 2024, President Curt Hagman convened the annual EAC Retreat in Ontario, California. The main purpose of the Retreat was to allow the EAC to discuss strategic priorities for the upcoming year. During the Retreat, the EAC discussed changes to the EAC, Policy Committees, and RC schedules and in-person participation requirements.

During this discussion, staff identified a discrepancy between the RCPM and the Travel and Business Meal Expense Policy for SCAG Employees relating to the mileage required to be driven to be eligible for lodging reimbursement. Currently, the RCPM requires traveling over 75 miles one way and the Travel and Business Meal Expense Policy for SCAG Employees requires traveling over 50 miles. Although board members are not employees of SCAG, staff recommends amending the RCPM to reduce the mileage requirement to 50 miles in order to have consistency between the two policies. This change will also help facilitate in-person participation at the EAC and RC meetings. In reviewing this update Staff analyzed the mileage criteria, considered other means to encourage in-person attendance, and sought/received input from members. Staff discerned that in-person attendance would be more effectively encouraged if the criteria for lodging reimbursement were extended beyond the mileage criterion. Accordingly, Staff recommends the RCPM be amended to provide lodging reimbursement to EAC members, whose seat of government is outside Los Angeles County, attending an EAC meeting at 9:00 a.m. or earlier. Staff recommends that the amendment be adopted to apply retroactively to the September EAC and RC meetings.

Accordingly, the following amendment is proposed to the RCPM:

1. Modify language presently found in section (F)(5) to Article VIII of the RCPM to read as follows:

Lodging is reimbursable at the applicable government rate plus taxes if: (a) required for trips outside of the SCAG Region; (b) an individual is required to travel 50 miles or more one way for a SCAG-related activity that begins at 10 AM or earlier; or (c) an individual is required to attend a SCAG-related activity that begins at 1 PM or later and is required to attend a SCAG-related activity the following day that begins at 10 AM or earlier; ; or (d) a member of the EAC, whose seat of government is outside of Los Angeles County, attends an EAC meeting that begins at 9 AM or earlier. If government lodging rates do not appear to be available, assistance should be requested from SCAG staff, if possible, to avoid paying above government rates. Lodging charges that are more than double standard government rates for the locale of the lodging will require approval of the SCAG President before reimbursement can be made.

An Excerpt of the Policy Manual with the proposed amendment is attached to this report, with the change shown in tracking (deletions/additions).



FISCAL IMPACT:

Funds for lodging are included in the General Fund Budget and any increase should be accommodated through membership dues.

ATTACHMENT(S):

1. RCPM Updates

ARTICLE VIII

STIPENDS AND EXPENSE REIMBURSEMENTS

...

F. Travel Policy for Representatives of Members of the Regional Council and SCAG Officers

...

- (5) Lodging is reimbursable at the applicable government rate plus taxes if: (a) required for trips outside of the SCAG Region; (b) an individual is required to travel ~~75~~50 miles or more one way for a SCAG-related activity that begins at 10 AM or earlier; or (c) an individual is required to attend a SCAG-related activity that begins at 1 PM or later and is required to attend a SCAG-related activity the following day that begins at 10 AM or earlier; or (d) a member of the EAC, whose seat of government is outside of Los Angeles County, attends an EAC meeting that begins at 9 AM or earlier. If government lodging rates do not appear to be available, assistance should be requested from SCAG staff, if possible, to avoid paying above government rates. Lodging charges that are more than double standard government rates for the locale of the lodging will require approval of the SCAG President before reimbursement can be made.

...



AGENDA ITEM 4
REPORT

Southern California Association of Governments
September 5, 2024

To: Executive/Administration Committee (EAC)
Regional Council (RC)

**EXECUTIVE DIRECTOR'S
APPROVAL**

From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov

Subject: Contracts \$500,000 or Greater: Contract No. 24-037-C01 through 24-037-C06, Temporary Worker Services

RECOMMENDED ACTION:

Approve Contract Nos. 24-037-C01 through 24-037-C06 with six (6) pre-qualified agencies to provide temporary worker services to SCAG for a total amount not to exceed \$2,875,000 over five (5) years. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contracts on behalf of SCAG.

STRATEGIC PRIORITIES:

This item supports the following Strategic Priority 4: Build a unified culture anchored in the pursuit of organizational excellence.

EXECUTIVE SUMMARY:

The purpose of this procurement is to establish a group of pre-qualified contracted agencies to provide temporary worker services to SCAG. SCAG may call upon selected agencies throughout the year to provide short-term temporary staffing for vacancies, leaves of absence, or peaks in workload. Actual use of the agencies will vary primarily by need, availability of competent workers, and competitive rates. SCAG specifically requires temporary workers in four (4) functional categories: Office/Clerical/Administrative, Office Technology, Professional Services, and Creative Design. Staff recommends executing six (6) bench contracts to provide temporary worker services for a total amount not to exceed \$2,875,000 over five (5) years.

BACKGROUND:

The selected consultants shall provide temporary worker services to SCAG on an as-needed basis. Staff recommends executing the following contract to replace the existing bench contracts 18-022-C01 through 18-022-C08 for temporary worker services.

<u>Consultant/Contract #</u>	<u>Contract Amount</u>
1. Enterprise Resource Services, Inc. (24-037-C01)	\$2,875,000
2. E-Solutions (24-037-C02)	
3. Infojini, Inc. (24-037-C03)	

4. SoftHQ, Inc. (24-037-C04)
5. SoftSages Technology (24-037-C05)
6. Tryfacta, Inc. (24-037-C06)

FISCAL IMPACT:

Funding for temporary worker services for the first year is included in the FY 2024-25 Indirect Cost Program budget in Project Number 810-0120.04. Funding for future years is expected to be available from salary savings.

ATTACHMENT(S):

1. 24-037-C01 through 24-037-C06 Contract Summary
2. 24-037-C01 through 24-037-C06 Conflict of Interest Forms

CONSULTANT CONTRACT NOS. 24-037-C01 through 24-037-C06

Recommended Consultant:

1. Enterprise Resource Services, Inc.
2. E-Solutions
3. Infojini, Inc.
4. SoftHQ, Inc.
5. SoftSages Technology
6. Tryfacta, Inc.

Background & Scope of Work:

The purpose of this procurement is to establish a group of pre-qualified contracted agencies to provide temporary worker services to SCAG. SCAG may call upon the selected agencies throughout the year to provide short-term temporary staffing for vacancies, leaves of absence, or peaks in workload. Actual use of the agencies will vary primarily by need, availability of competent workers, and competitive rates and will not exceed available funding in any given fiscal year. SCAG specifically requires temporary workers in four (4) functional categories: General Staffing, Office Technology, Professional Services, and Creative Design.

Project's Benefits & Key Deliverables:

These contracts will permit SCAG to continue to conduct business in a cost effective manner during peak workloads, long term absences, and special projects that could not be anticipated during the budget process.

Strategic Plan:

This item supports SCAG's Strategic Plan Goal 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration and Goal 5: Recruit, support, and develop a world-class workforce and be the workplace of choice.

Contract Amount:	Total not to exceed	\$2,875,000
	FY 2024-25	\$287,500
	FY 2025-26	\$575,000
	FY 2026-27	\$575,000
	FY 2027-28	\$575,000
	FY 2028-29	\$575,000
	FY 2029-30	\$287,500

Contract Period: Notice to Proceed through December 31, 2029

Project Number: 810-0120.04

Funding for the first year is included in the FY 2024-25 Indirect Cost Program budget in Project Number 810-0120.04. Funding for future years is expected to be available from salary savings.

Request for Proposal (RFP):

SCAG staff notified 288 firms of the release of RFP 24-037 via SCAG’s Solicitation Management System website. A total of 100 firms downloaded the RFP. SCAG received the following thirty (30) proposals in response to the solicitation:

- | | | | |
|----|------------------------------------|----|--------------------------------|
| 1 | 21Tech, LLC | 16 | Lotus USA |
| 2 | AGC Consulting Group | 17 | Manpower |
| 3 | AgreeYa Solutions | 18 | O2EPCM |
| 4 | AppleOne | 19 | Partners in Diversity, Inc. |
| 5 | California Creative Solutions | 20 | RADgov, Inc. |
| 6 | Enterprise Resource Services, Inc. | 21 | Right IT Solutions, LLC |
| 7 | E-Solutions | 22 | SCANPH |
| 8 | Genesis Global Recruiting | 23 | Sigma |
| 9 | Global Empire | 24 | SoftHQ, Inc. |
| 10 | HB Staffing | 25 | SoftSages Technology |
| 11 | Health Advocate Network | 26 | System Soft Technologies |
| 12 | Info Way Solutions | 27 | Tryfacta, Inc. |
| 13 | Infojini, Inc. | 28 | VGreen Enterprises |
| 14 | Jada Systems | 29 | Vish Consulting Services, Inc. |
| 15 | LA Business Personnel | 30 | Zivahh, LLC |

Selection Process:

The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC did not conduct interviews because the proposals contained sufficient information on which to base a contract award.

The PRC consisted of the following individuals:

- Virginia Chow, Human Resources Analyst II, SCAG
- Renee Lutz, Human Resources Analyst II, SCAG
- Trinidad Ruiz, Principal Accountant, SCAG

Basis for Selection:

The PRC recommended the six (6) agencies listed above for the bench contracts because they:

- Demonstrated an excellent understanding of SCAG's needs, fulfilling all requested categories;
- Showcased effective sourcing and recruitment strategies, compliance with employment laws, responsiveness, and extensive experience in the field; and
- Demonstrated their familiarity with similar government agencies such as SCAG.

Although some other firms proposed lower mark-up rates, the PRC did not recommend them for the bench contracts for the following reasons:

- Lacked the same level of thoroughness in their sourcing and recruitment strategies and ability to satisfy the requested categories. Their processes were vague, and they did not provide examples as the selected firms did;
- Focused on only one category or provided categories that were not aligned with the SCAG's needs, unlike the selected firms that demonstrated their capability to fill all requested categories;
- Did not show familiarity with similar government agencies compared to the selected firms. The agencies had little to no experience with similar government agencies such as SCAG;
- Did not demonstrate adequate billing and auditing procedures, or their procedures were very vague, unlike the selected firms, which provided clear and transparent procedures; and
- Did not demonstrate compliance with Federal and California employment laws, providing little to no information on how they ensure compliance.

**Conflict of Interest (COI) Form - Attachment
For September 5, 2024 Regional Council Approval**

Approve Contract Nos. 24-037-C01 through 24-037-C06 in an amount not to exceed \$2,875,000 over five (5) years to provide temporary worker services to SCAG. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contracts on behalf of SCAG.

Consultants	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
1. Enterprise Resource Services, Inc.	No
2. E-Solutions	No
3. Infojini, Inc.	No
4. SoftHQ, Inc.	No
5. SoftSages Technology	No
6. Tryfacta, Inc.	No

Attachment: 24-037-C01 through 24-037-C06 Contract Summary (Contracts \$500,000 or Greater: Contract No. 24-037-C01 through 24-037-C06,

SCAG CONFLICT OF INTEREST FORM

RFP No. 24-037

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Enterprise Resource Services, Inc

Name of Preparer: Grasel Mosqueda

Project Title: Temporary Worker Services

RFP Number: 24-037 **Date Submitted:** 03/19/2024

SECTION II: QUESTIONS

- During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

Attachment: 24-037-C01 through 24-037-C06 Conflict of Interest Forms (Contracts \$500,000 or Greater: Contract No. 24-037-C01 through 24-037-

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

Attachment: 24-037-C01 through 24-037-C06 Conflict of Interest Forms (Contracts \$500,000 or Greater: Contract No. 24-037-C01 through 24-037-

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If “yes,” please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Jason Stone, hereby declare that I am the (position or title) CEO/President of (firm name) Enterprise Resource Services, Inc, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 03/19/2024 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer
(original signature required)

03/19/2024
Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 24-037

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Vidhwan Inc. (DBA) E-Solutions

Name of Preparer: Neil Mitra

Project Title: Temporary Worker Services

RFP Number: RFP 24-037 **Date Submitted:** 03-18-2024

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

Attachment: 24-037-C01 through 24-037-C06 Conflict of Interest Forms (Contracts \$500,000 or Greater: Contract No. 24-037-C01 through 24-037-

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If “yes,” please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If “yes,” please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Randy Singh, hereby declare that I am the (position or title) Vice President of (firm name) Vidhwan Inc. (DBA) E-Solutions, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 03-18-2024 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

Randy Singh

Signature of Person Certifying for Proposer
(original signature required)

03-18-2024
Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

1 THE SCAG CONFLICT OF INTEREST FORM (ATTACHMENT 6)

1.1 INFOJINI INC.

Attachment 6

SCAG CONFLICT OF INTEREST FORM

RFP No. 24-037

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Infojini Inc.
Name of Preparer: Sandeep Harjani
Project Title: Temporary Worker Services
RFP Number: 24-037 Date Submitted: 03/19/2024

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

Attachment 6

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

Attachment 6

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:


Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Sandeep Harjani, hereby declare that I am the (position or title) President of (firm name) Infojini Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 03/19/2024 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

 03/19/2024
Signature of Person Certifying for Proposer Date
(original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 24-037

SECTION I: INSTRUCTIONS

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Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: SoftHQ, Inc.

Name of Preparer: Kranti Ponnam

Project Title: President

RFP Number: 24-037 **Date Submitted:** 03/19/2024

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
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Attachment: 24-037-C01 through 24-037-C06 Conflict of Interest Forms (Contracts \$500,000 or Greater: Contract No. 24-037-C01 through 24-037-

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If “yes,” please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If “yes,” please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Kranti Ponnam, hereby declare that I am the (position or title) President of (firm name) SoftHQ, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 03/15/2024 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

Signature of Person Certifying for Proposer
(original signature required)
Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

Attachment: 24-037-C01 through 24-037-C06 Conflict of Interest Forms (Contracts \$500,000 or Greater: Contract No. 24-037-C01 through 24-037-

SCAG CONFLICT OF INTEREST FORM

RFP No. 24-037

SECTION I: INSTRUCTIONS

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Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: SoftSages LLC

Name of Preparer: Anthony Merulla

Project Title: Temporary Worker Services

RFP Number: 24-037 **Date Submitted:** March 29, 2024

SECTION II: QUESTIONS

- During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
N/A	N/A
_____	_____
_____	_____
_____	_____

Attachment: 24-037-C01 through 24-037-C06 Conflict of Interest Forms (Contracts \$500,000 or Greater: Contract No. 24-037-C01 through 24-037-

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If “yes,” please list name, position, and dates of service:

Name	Position	Dates of Service
N/A	N/A	N/A
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
N/A	N/A
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
N/A	N/A
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
N/A	N/A	N/A
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Jiraj Ruparelia, hereby declare that I am the (position or title) Vice President of (firm name) SoftSages LLC, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated March 29, 2024 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

DocuSigned by:
Jiraj Ruparelia
EB2E9D2B251B4BB...

Signature of Person Certifying for Proposer
(original signature required)

March 29, 2024

Date

NOTICE

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Attachment: 24-037-C01 through 24-037-C06 Conflict of Interest Forms (Contracts \$500,000 or Greater: Contract No. 24-037-C01 through 24-037-

SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. _____

SECTION I: INSTRUCTIONS

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In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "Doing Business with SCAG," whereas the SCAG staff and Regional Council members lists can be found under "About SCAG."

Any questions regarding the information required to be disclosed in this form should be directed to Justine Block, SCAG Deputy Legal Counsel.

Name of Firm: _____

Name of Preparer: _____

Project Title: _____

Date Submitted: _____

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES **NO**

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If “yes,” please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Arman Dhar, hereby declare that I am the (position or title) Account Manager, (VP of Operations) of (firm name) Tryfacta, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 04/02/2024 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

Arman Dhar	Digitally signed by Arman Dhar Date: 2024.04.02 08:10:28 -07'00'	04/02/2024
Signature of Person Certifying for Proposer (original signature required)		Date

NOTICE

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AGENDA ITEM 5
REPORT

Southern California Association of Governments
September 5, 2024

To: Executive/Administration Committee (EAC)
Regional Council (RC)

**EXECUTIVE DIRECTOR'S
APPROVAL**

From: Javiera Cartagena, Chief Government and Public Affairs Officer
(213) 236-1980, cartagena@scag.ca.gov

Subject: SB 960 (Wiener) - Transportation: Complete Streets Facilities: Transit
Priority Facilities

RECOMMENDED ACTION:

The Legislative/Communications and Membership Committee (LCMC) recommends a "support" position for SB 960 (Wiener).

STRATEGIC PRIORITIES:

This item supports the following Strategic Priority 2: Be a cohesive and influential voice for the region.

EXECUTIVE SUMMARY:

SB 960 by Senator Scott Wiener (D-San Francisco) would require Caltrans to incorporate complete streets facilities as specified into State Highway Operation and Protection Program (SHOPP) projects while providing the Department with the option not to include a complete streets facility as long as it posts the justification on its website. The bill's current version, published on August 19, 2024, allowed Transportation California, author of the bill's opposing statement, to remove its opposition. After discussion and deliberation, the LCMC voted nine to two to forward a recommendation to the Regional Council (RC) to adopt a "support" position on SB 960.

Bill: SB 960 **Author:** Senator Scott Wiener (D-San Francisco)

Title: Transportation: planning: complete streets facilities: transit priority facilities

Status: Passed Assembly Appropriations Committee with an 11-3 vote.
On Assembly Third Reading, pending Floor vote.

Hyperlink: https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202320240SB960

Recommendation: Support

Current Update:

This bill passed the Senate Floor on May 22, 2024, on a vote of 28-9. This bill was passed in the Assembly Transportation Committee on July 1, 2024, on a vote of 11-4 with amendments. It was re-referred to the Assembly Appropriations Committee and passed out of the suspense file on a vote of 11-3 with additional amendments on August 15, 2024. The bill is now on its third reading and is pending a floor vote in the Assembly.

Background:

In 2019, Senator Scott Wiener introduced SB 127, the Complete Streets for Active Living Bill, which would have required Caltrans to consider adding elements to make biking and walking safer each time it repaved a state-controlled road. While SB 127 passed the Legislature, Governor Newsom vetoed it, stating that even though he supports “improving facilities to increase walking, biking, and accessing public transit,” the bill would create a “prescriptive and costly approach” to implementing complete streets elements into the state highways. In citing the bill’s cost, the Governor was referring to Caltrans’ analysis, which estimated that SB 127 would cost \$4.5 million per mile to add complete streets features for maintenance projects, with a total annual cost of \$1.1 billion to implement the bill’s provisions. As SB 127 failed to be signed into law, Senator Wiener re-introduced it as SB 960 in January 2024.

Two key differences between SB 127 and SB 960, as currently amended, are that Caltrans would now only have to commit to meeting specific four-year targets to incorporate complete streets facilities into the State Highway Operations and Protection Program (SHOPP) projects as opposed to being expressly required to include complete streets facilities into every SHOPP project, and the inclusion of a provision that Caltrans would have the option not to include a complete streets facility in SHOPP projects as long the department documents a justification on its website. The four-year targets that would measure the integration of complete streets facilities into SHOPP-funded projects would be required to be consistent with proportional progress toward reaching the SHS Management Plan’s (SHSMP) ten-year targets.

The bill would make several changes to state law to achieve the desired integration of complete streets facilities into SHOPP projects. This would include requiring Caltrans to:

- Adopt target and performance measures that reflect state transportation goals and objectives for complete streets assets that reflect the existence and conditions of bicycle, pedestrian, and transit priority facilities on the state highway system (SHS) in its transit asset management plan (TAMP);
- Include a description of complete streets facilities, including the number, extent, cost, and type of facilities in its plan-language performance report on SHOPP;

-
- Include specific, quantifiable accomplishments, goals, objectives, costs, and performance measures for complete streets facilities, such as pedestrian and bicycle facilities, in the State Highway System Management Plan (SHSMP);
 - Include specific, quantifiable accomplishments, goals, objectives, costs, and performance measures for transit priority facilities in the SHSMP consistent with the department's transit policy, to the extent feasible, starting in 2027.
 - Consult with public agencies and representatives from local bicycle, pedestrian, and transit advisory committees, community-based organizations, or other local stakeholders that a SHOPP project with complete streets facilities would impact;
 - Conduct specific outreach targeting the most underserved areas for a complete streets SHOPP project located in an underserved community;
 - Adopt a transit policy developed by January 2026 in consultation with specified stakeholders to guide the implementation of transit priority facilities and transit stops on the SHS;
 - Adopt guidance relating to transit performance measures and outlining the department's responsibilities in supporting transit vehicles on the state highway system by January 2027;
 - Adopt design guidance for transit priority facilities by July 2028;
 - Provide and improve transit priority facilities on the SHS in locations with current or future transit priority needs to the extent feasible and consistent with Caltrans' most recent guidance, transit plan, and SHSMP, beginning with the 2028 SHOPP.
 - Develop and adopt a streamlined project intake, evaluation, and encroachment permit review process for complete streets facilities by 2027, enabling Caltrans to provide a determination on an encroachment permit within 60 days of receiving an application;
 - Annually report the number of completed applications submitted, permits issued, and the number of days required to process each application to the California Transportation Commission and on its website; and
 - Designate an encroachment permit manager with expertise in complete streets facilities in each district to ensure efficient complete streets facility review and approval under the new streamlined permit process.

SB 960 was co-sponsored by AARP, the California Bicycle Coalition (CalBike), SPUR, and Streets for All. The following entities registered support for the bill: 350 Bay Area, AARP California, Active SGV, Alameda-Contra Costa Transit District, American Academy of Pediatrics, California, America Walks, Bike East Bay, Bike LA, Bik Walk Alameda, Breast Cancer Prevention Partners, Calbike, California Environmental Voters, California Transit Association, California Walks, Chico Velo, City of Goleta, City of Oakland Mayor Sheng Thao, City of San Jose, Climate Action California, Climate Plan, Climate Reality San Francisco Bay Area Chapter, Coalition for Responsible Transportation Priorities, Day One, Evergreen Action, Greenbelt Alliance, Greenlining Institute, Healing and Justice Center, Los Angeles Walks, Kidsafe SF, Marin County Bicycle Coalition, Mayor of City & County of San Francisco London Breed, MOVE LA, Move Santa Barbara County, Napa County Bicycle Coalition, Napa County Transportation and Planning Agency, Napa Valley Transportation Authority, Nextgen California, Pasadena Complete Streets Coalition, Pedal Movement, PeopleForBikes, Planning and Conservation League, Policylink, Public Advocates, Rails-to-Trails Conservancy, Safe Routes Partnership, San Francisco Bicycle Coalition, Santa Ana Active Streets, Seamless Bay Area, Sierra Club California, Silicon Valley Bicycle Coalition, Solano County Democratic Central Committee, Sonoma County Bicycle Coalition, Streets are for Everyone, Sustainable Claremont, The Climate Center, Transbay Coalition, Transform, Vision Zero Network, and Walk SF.

The following entities registered opposition to SB 960 prior to recent amendments: American Council of Engineering Companies, Associated General Contractors of California, California Alliance for Jobs, California Asphalt Pavement Association, California Construction & Industrial Materials Association, California State Council of Laborers, International Union of Operating Engineers, Keoplamoving, Mendocino Council of Governments, New Livable California DbA Livable California, Rebuild SoCal Partnership, Safer Streets LA, Southern California Contractors Association, Transportation California, United Contractors (UCON), and Western Regional Association for Pavement Preservation.

Analysis

SB 960's co-sponsors submitted a coalition letter arguing that this bill would improve road safety by strengthening requirements that state-owned surface streets comfortably accommodate all road users, including pedestrians, bicyclists, and public transit users. Their letter noted that while Governor Newsom directed Caltrans to implement Complete Streets in its projects and programs, the department has not effectively implemented its Complete Streets policy.

Conversely, in their statement of opposition, Transportation California noted that even though SB 1 (Beall, 2017) provides much-needed revenue for the maintenance and operation of the existing state highway systems (SHS), Caltrans still faces an annual shortfall in excess of \$5 billion to bring the SHS into a state of good repair. Further, Transportation California argued that SB 960 would

remove flexibility and could prevent Caltrans from achieving a proper balance of investments that meets performance targets, improves safety for all users, and protects the system from climate impacts.

After Transportation California submitted its statement of opposition, Senator Wiener engaged with Caltrans on amendments to address those issues, leading to multiple rounds of amendments, with staff presenting the July 3, 2024, bill version at the August 20, 2024, LCMC. The author continued to engage in additional negotiations. A final set of amendments was made on August 19, 2024, that allowed the bill to pass off of the Assembly Appropriations Committee Suspense File and Transportation California to rescind their opposition.

Lastly, the Senate Appropriations Committee significantly reduced cost estimates to carry out the bill compared to SB 127.

Alignment with Connect SoCal and 2024 State Legislative Platform

The Complete Streets Strategy outlined in Connect SoCal, SCAG's recently board-adopted 2024-2045 Regional Transportation Plan/ Sustainable Communities Strategy (RTP/SCS), defines "Complete Streets" as "roadways designed to support the safety, comfort and mobility for all road users. They are accessible to people of all ages and abilities, regardless of whether they are driving, walking, bicycling, using micromobility devices, or riding transit/rail." The Plan outlines various Regional Planning Policies relating to Complete Streets to support the following strategies:

- Pursue the development of Complete Streets that comprise a safe, multimodal network with flexible use of public rights-of-way for people of all ages and abilities using a variety of modes (e.g., people walking, biking, rolling, driving, taking transit);
- Ensure the implementation of Complete Streets that are sensitive to urban, suburban, or rural contexts and improve transportation safety for all, but especially for vulnerable road users (e.g., people, especially older adults and children, walking and biking);
- Facilitate the implementation of Complete Streets and curb space management strategies that accommodate and optimize new technologies, micro-mobility devices, and first/last mile connections to transit and last-mile delivery; and
- Support implementation of Complete Streets improvements in Priority Equity Communities, particularly with respect to Transportation Equity Zones, to enhance mobility, safety, and access to opportunities.

These strategies are mirrored in SCAG’s board-adopted 2024 State Legislative Platform, which calls for supporting legislation that:

- Protects the safety of active transportation users;
- Facilitates the development of Complete Streets that comprise a safe multimodal network with flexible use of public rights-of-way for people of all ages and abilities using a variety of modes (e.g., people walking, biking, rolling, driving, taking transit); and
- Facilitates the implementation of Complete Streets and curb space management strategies that accommodate and optimize new technologies and micro-mobility devices, first/last mile connections to transit, and last-mile delivery.

As SB 960 aligns with goals identified in both SCAG’s Connect SoCal and 2024 Legislative Platform, the LCMC is recommending that the Regional Council adopt a “support” position.

Prior Committee Action

At the LCMC meeting on August 20, 2024, staff presented SB 960 to the committee with a recommendation to “support.”

After providing remarks on SB 960, various members of the committee inquired about the bill, including asking about any additional pending amendments and whether the opposition had dropped their “oppose” positions. Staff clarified that with the most recent amendments dated August 19, Transportation California had dropped its opposition. Additionally, the LCMC asked staff to continue monitoring the bill and inform the RC if the bill were changed any further before the RC considers adopting a “support” position. Staff attached the most recent and final version of the SB 960 language to this staff report. Ultimately, the LCMC voted nine to two to forward a recommendation to support SB 960 to the Regional Council.

FISCAL IMPACT:

Work associated with the staff report on SB 960 (Wiener) – Transportation: Complete Streets Facilities: Transit Priority Facilities is contained in the Indirect Cost budget, Legislation 810-0120.10.

ATTACHMENT(S):

1. SB-960 Bill Text - 08/19/2024



SB-960 Transportation: planning: complete streets facilities: transit priority facilities. (2023-2024)

SHARE THIS: [Facebook icon] [Twitter icon]

Date Published: 08/19/2024 02:00 PM

AMENDED IN ASSEMBLY AUGUST 19, 2024
AMENDED IN ASSEMBLY JULY 03, 2024
AMENDED IN SENATE MAY 17, 2024
AMENDED IN SENATE APRIL 16, 2024

CALIFORNIA LEGISLATURE— 2023–2024 REGULAR SESSION

SENATE BILL

NO. 960

Introduced by Senator Wiener
(Principal coauthor: Assembly Member Friedman)
(Coauthors: Senators Blakespear and Menjivar)
(Coauthors: Assembly Members Haney and Lee)

January 23, 2024

An act to amend Sections 14526.4 and 14526.6 of, and to add Section 14526.8 to, the Government Code, and to amend Sections 164.6 and 671.5 of, and to add Section 149.20 to, the Streets and Highways Code, relating to transportation.

LEGISLATIVE COUNSEL'S DIGEST

SB 960, as amended, Wiener. Transportation: planning: complete streets facilities: transit priority facilities.

(1) Existing law requires the Department of Transportation to improve and maintain the state's highways, and establishes various programs to fund the development, construction, and repair of local roads, bridges, and other critical transportation infrastructure in the state, including the state highway operation and protection program (SHOPP). Existing law requires the department, in consultation with the California Transportation Commission, to prepare a robust asset management plan to guide selection of projects for the SHOPP. Existing law requires the commission, in connection with the plan, to adopt targets and performance measures reflecting state transportation goals and objectives. Existing law requires the department to develop, in consultation with the commission, a plain language performance report to increase transparency and accountability of the SHOPP.

This bill would require the targets and performance measures adopted by the commission to include targets and performance measures reflecting state transportation goals and objectives for complete streets assets that reflect the existence and conditions of bicycle, pedestrian, and transit priority facilities on the state highway system. The bill would require the department's plain language performance report to include a description of complete streets facilities, including pedestrian, bicycle, and transit priority facilities on each project, as specified. The bill would

Attachment: SB-960 Bill Text - 08/19/2024 (SB 960 (Wiener) - Transportation: Complete Streets Facilities: Transit Priority Facilities)

require the department to ~~incorporate complete streets elements~~ *commit to specific 4-year targets to incorporate complete streets facilities* into projects funded by the SHOPP, as specified.

(2) Existing law creates transit districts in designated areas throughout the state and authorizes the use of various vehicles for the purpose of public and private transit. Existing law authorizes transit buses and other transit vehicles to operate on state highways.

This bill would require the Director of Transportation to adopt a transit policy to guide the implementation of transit priority facilities and transit stops on the state highway system, as specified. The bill would require the department to adopt, on or before July 1, 2027, guidance that defines transit performance measures and identifies the department's responsibilities in supporting transit vehicles on the state highway system, as specified.

(3) Existing law requires the department to prepare a State Highway System Management Plan (SHSMP), which includes a 10-year state highway system rehabilitation plan for the rehabilitation or reconstruction by the SHOPP of all state highways and bridges, as provided. Existing law requires the SHSMP to include specific quantifiable accomplishments, goals, objectives, costs, and performance measures consistent with the asset management plan described above. Existing law requires the SHSMP to be updated every 2 years.

This bill would expressly require the SHSMP to also include specific quantifiable accomplishments, goals, objectives, costs, and performance measures for complete streets facilities ~~consistent with the asset management plan,~~ *and transit priority facilities,* as specified.

(4) Existing law authorizes the department to issue encroachment permits and requires the department to either approve or deny an application from an applicant for an encroachment permit within 60 days of receiving a completed application, as provided.

This bill would require the ~~department~~ *department, on or before January 1, 2027,* to develop and adopt a project intake, evaluation, and encroachment permit review process for complete streets facilities that are sponsored by a local jurisdiction or a transit agency. The bill would require the department to produce a report regarding project applications submitted through this process, as specified. The bill would require the department to designate an encroachment permit manager in each district to ensure that applications for complete streets facilities are reviewed in accordance with the process, as specified.

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: no

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. (a) The Legislature finds and declares the following:

(a)

(1) California's laws and policies underscore the importance of reducing car dependence and instead increasing walking, bicycling, and transit use in order to create more sustainable, healthy, and affordable communities. However, this mode shift is not yet consistently expressed across and aligned across state policies, programs, and agencies.

(b)

(2) Increasing vehicle miles traveled and infrastructure throughput improvements exclusively for cars and freight continue to impede California's efforts to curb vehicle emissions and pollution and to achieve state climate and environmental goals.

(c)

(3) People who are walking or bicycling are killed or seriously injured in California at much higher rates than car drivers or passengers based on their percentage of trips and relative miles traveled, and these disproportionate rates are increasing each year.

(d)

(4) Underserved communities, including low-income communities and communities of color, lack safe streets, bicycle lanes, and sidewalks. In many cases, underserved communities also lack access to private vehicles, are dependent on shared rides or public transit, or simply lack any reliable transportation options. As a result, these communities experience higher rates of traffic fatalities and serious injuries and chronic diseases related to air pollution and the lack of safe physical activity.

(e)

(5) The Department of Transportation adopted Director’s Policy 37 (DP-37) in 2021 to establish the department’s “organizational priority to encourage and maximize walking, biking, transit, and passenger rail as a strategy to not only meet state climate, health, equity, and environmental goals but also to foster socially and economically vibrant, thriving, and resilient communities. To achieve this vision, [the department] will maximize the use of design flexibility to provide context-sensitive solutions and networks for travelers of all ages and abilities.”

(f)

(6) Despite policy commitments by the department since 2008 to implement safe and multimodal street designs, progress ~~towards~~ *toward* implementation has been slow. The 2024 draft state highway operation and protection program (SHOPP) reveals that significant progress must still be made toward achieving the policy set forth in DP-37 and delivering facilities that are comfortable, convenient, and connected for users of all ages and abilities. According to the 2024 draft SHOPP, only 21 percent of SHOPP projects include meaningful complete streets facilities, such as bikeways, sidewalks, and crosswalks, and the investment levels fall short of being on track to reach the department’s 10-year investment projections. At the same time, deaths and serious injuries from vehicles ~~have increased and have reached an all-time high.~~ *in California reached an over 30-year high in 2022, which is the most recent year with finalized data.*

(g)

(7) Transit is a key part of a complete street. As the owner and operator of the state highway system, the department should play a pivotal role in improving public transit by advancing transit priority corridors to speed up transit vehicles stuck in traffic and make transit more convenient and attractive for current and future transit users.

(h)

(8) Making buses faster and more reliable addresses inequities embedded in the current transit system. When transit is given priority on California’s roadways, buses are even more well-suited to deliver many more people to destinations in a less stressful, less polluting, and less costly manner than private vehicles.

(i)

(9) Transit priority has many proven benefits. When transit moves quickly, predictably, and reliably, it results in shorter travel times, more competitive service that attracts new riders, and more reliable travel times allowing for seamless transfers, lower operating costs, and more revenue for transit agencies. It also improves safety by reducing bus-automobile conflicts and creates faster response times for emergency vehicles.

(j)

(10) The department should play a leadership role in advancing transit priority as part of its commitment to making roads work for people who walk, bike, or use transit. This includes making changes to the state highway network to support fast and reliable transit travel.

(k)

(11) In 2023, the department drafted and began stakeholder engagement on a transit priority policy but it has not yet published or adopted a publicly available version of this policy.

(b) It is the intent of the Legislature that the department consider both of the following for purposes of specific outreach targeted to the most underserved communities and areas pursuant to Section 14526.8 of the Government Code:

(1) Disadvantaged communities, as defined by a region following a stakeholder engagement process that is part of a regular four-year cycle adoption of a regional transportation plan by a metropolitan planning organization or a regional transportation planning agency.

(2) Equity priority communities based on the transportation equity index or a similar or successor tool established by the department with stakeholder input.

SEC. 2. Section 14526.4 of the Government Code is amended to read:

14526.4. (a) The department, in consultation with the commission, shall prepare a robust asset management plan to guide selection of projects for the state highway operation and protection program required by Section 14526.5. The asset management plan shall be consistent with any applicable state and federal requirements.

(b) The department shall include complete streets assets in the asset management plan, including pedestrian, bicycle, and transit priority facilities on the state highway system that are not required under the federal Americans with Disabilities Act of 1990 (Public Law 101-336).

(c) In connection with the asset management plan, the commission shall do both of the following:

(1) Adopt targets and performance measures reflecting state transportation goals and objectives, including for complete streets assets that reflect the existence and conditions of bicycle, pedestrian, and transit priority facilities on the state highway system.

(2) Review and approve the asset management plan.

(d) As used in this section, "asset management plan" means a document assessing the health and condition of the state highway system with which the department is able to determine the most effective way to apply the state's limited resources.

SEC. 3. Section 14526.6 of the Government Code is amended to read:

14526.6. (a) The department shall report to the commission quarterly, for projects that complete construction in the previous quarter, on the information outlined in subdivision (b) for all major state highway operation and protection program projects, as defined by the commission pursuant to subdivision (f) of Section 167 of the Streets and Highways Code.

(b) The department shall report to the commission on the approved capital and support budgets compared to expenditures at contract construction acceptance for all projects included in subdivision (a).

(c) The department shall develop, in consultation with the commission, a plain language performance report to increase transparency and accountability of the state highway operation and protection program. The plain language performance report shall include a description of complete streets facilities, including pedestrian, bicycle, and transit priority facilities, on each project, including the number, extent, *cost*, and type of the facilities.

SEC. 4. Section 14526.8 is added to the Government Code, to read:

14526.8. (a) ~~To the extent provided in subdivision (f) of Section 2030 of the Streets and Highways Code and consistent with the most recent department guidance in locations with current or future complete streets needs, the department shall incorporate complete streets elements~~ *(1) Consistent with proportional progress toward the State Highway System Management Plan's 10-year targets, the department shall commit to specific 4-year targets to incorporate complete streets facilities* into projects funded by the state highway operation and protection program, including on entrances and exits that interact with local streets.

(2) Beginning with the 2028 state highway operation and protection program, the department shall, to the extent feasible and appropriate, in locations with current or future transit priority needs, provide and improve transit priority facilities on the state highway system in a manner consistent with the department's most recent guidance, transit plans, and the State Highway System Management Plan.

(b) (1) ~~Each project development team established by the department for a project pursuant to subdivision (a) For projects funded by the state highway operation and protection program with complete streets facilities, the department shall consult with, and document consultation with, public agencies and representatives from local bicycle, pedestrian, and transit advisory committees, community-based organizations, or other local stakeholders impacted by the project regarding the pedestrian, bicycle, and transit priority facilities proposed for the project. In consultation with stakeholders, the department shall develop guidance to implement this subdivision.~~

(2) ~~A complete streets project~~ *A project with complete streets facilities* in an underserved community shall include specific outreach targeted to the most underserved areas. ~~For purposes of this paragraph, an underserved community includes both of the following:~~

~~(A) Disadvantaged communities, as defined by a region following a stakeholder engagement process that is part of a regular four-year cycle adoption of a regional transportation plan by a metropolitan planning organization or a regional transportation planning agency.~~

~~(B) Equity priority communities based on the transportation equity index established by the department.~~

(c) If the department decides to not include complete streets facilities ~~in capital and maintenance projects in a manner consistent with the department's guidance on any project in~~ the state highway operation and protection program, the justification for that decision shall be documented with final approval by the ~~responsible district~~ director *or an executive with authority delegated by the director*, and posted to the department's public internet website. *If the director delegates the authority described in this subdivision to an executive at the district level, the department shall develop guidance, in consultation with stakeholders, for that delegated authority to approve.*

SEC. 5. Section 149.20 is added to the Streets and Highways Code, to read:

149.20. (a) On or before January 1, 2026, the director shall adopt a transit policy to guide the implementation of transit priority facilities and transit stops on the state highway system.

(b) The policy described in subdivision (a) shall be developed in consultation with relevant stakeholders, including, but not limited to, transit operators, local governments, regional transportation planning agencies, and transit advocacy organizations.

(c) On or before January 1, 2027, the department shall adopt guidance that does both of the following:

(1) Defines transit performance measures.

(2) Identifies specific responsibilities for the department's programs, divisions, districts, and offices in supporting the reliable, predictable, and fast movement of transit vehicles on the state highway system.

(d) On or before July 1, ~~2027~~, 2028, the department shall adopt design guidance for transit priority facilities.

SEC. 6. Section 164.6 of the Streets and Highways Code is amended to read:

164.6. (a) (1) The department shall prepare a State Highway System Management Plan. The plan shall include a 10-year state highway system rehabilitation plan for the rehabilitation or reconstruction, or the combination thereof, by the State Highway Operation and Protection Program, of all state highways and bridges owned by the state. The plan shall identify all rehabilitation needs for the 10-year period beginning on July 1, 1998, and ending on June 30, 2008, and shall include a schedule of improvements to complete all needed rehabilitation during the life of the plan not later than June 30, 2008. The plan shall be updated every two years beginning in 2000.

(2) The State Highway System Management Plan shall also include a five-year maintenance plan that addresses the maintenance needs of the state highway system. The maintenance plan shall be updated every two years, concurrent with the rehabilitation plan described in paragraph (1). The maintenance plan shall include only maintenance activities that, if the activities are not performed, could result in increased State Highway Operation and Protection Program costs in the future. The maintenance plan shall identify any existing backlog in those maintenance activities and shall recommend a strategy, specific activities, and an associated funding level to reduce or prevent any backlog during the plan five-year period.

(b) (1) The State Highway System Management Plan shall include specific quantifiable accomplishments, goals, objectives, costs, and performance measures, including for complete streets facilities, ~~as described in subdivision (f) of Section 2030~~, including pedestrian and bicycle facilities, consistent with the asset management plan required by Section 14526.4 of the Government Code. The plan shall contain strategies to control costs and improve efficiency of the State Highway Operation and Protection Program.

(2) Commencing in 2027, the State Highway System Management Plan shall, to the extent feasible, include specific quantifiable accomplishments, goals, objectives, costs, and performance measures for transit priority facilities, consistent with the asset management plan required by Section 14526.4 of the Government Code and the department's transit policy and associated guidance.

(c) The State Highway System Management Plan for rehabilitation and maintenance shall attempt to balance resources between State Highway Operation and Protection Program activities and maintenance activities in order to achieve identified goals at the lowest possible long-term total cost. If the maintenance plan recommends increases in maintenance spending, it shall identify projected future State Highway Operation and Protection Program costs that would be avoided by increasing maintenance spending. The department's maintenance division shall identify highway maintenance projects and associated costs that allow it to achieve the requirements of this subdivision.

(d) The draft State Highway System Management Plan shall be submitted to the commission for review and comments not later than February 15 of each odd-numbered year, and the final plan shall be transmitted by the department to the Governor and the Legislature not later than June 1 of each odd-numbered year. The department shall make the draft of its proposed plan available to regional transportation agencies for review and comment, and shall include and respond to the comments in the final plan.

(e) The State Highway System Management Plan shall be the basis for the department's budget request and for the adoption of fund estimates pursuant to Section 163.

SEC. 7. Section 671.5 of the Streets and Highways Code is amended to read:

671.5. (a) The department shall either approve or deny an application from an applicant for an encroachment permit within 60 days of receiving a completed application, as determined by the department. An application for an encroachment permit is complete when all other statutory requirements, including the California Environmental Quality Act (Division 13 (commencing with Section 21000) of the Public Resources Code), have been complied with. The department's failure to notify the applicant within that 60-day period that the permit is denied shall be deemed to constitute approval of the permit. Thereafter, upon notifying the department, the applicant may act in accordance with its permit application, as if the permit had been approved.

(b) All of the following shall apply to the department's review of an application for an encroachment permit for a broadband facility:

(1) The department shall specify in writing all permit application criteria. It is the intent of the Legislature to ensure a streamlined, predictable, and expeditious process by which the department reviews broadband facility permit applications in order to achieve the rapid deployment of broadband facilities on highways.

(2) Within 30 days after an application for an encroachment permit for a broadband facility is submitted, the department shall notify the applicant in writing whether the permit application is deemed complete. If the department does not notify the applicant within that 30-day period that the application is incomplete, the failure to notify shall be deemed to constitute a finding that the permit application is complete.

(3) If the department deems a permit application incomplete, the department shall do all of the following:

(A) At the time of notifying the applicant that the application is incomplete, furnish to the applicant a detailed explanation why the application is incomplete, with reference to the specific application criteria that the application does not meet.

(B) Identify all supplemental information necessary to complete the application.

(C) In a timely manner and no later than 14 days after a meeting is requested by the applicant, meet with the applicant to discuss any outstanding supplemental information necessary to complete the application. The department shall not be required to participate in more than three individual meetings with the applicant and shall not be required to meet in excess of four hours for each permit application.

(D) Provide the applicant with no less than 30 days to resubmit its application with the supplemental information that the department identified in the notice. The applicant's failure to respond with additional information during that period shall be deemed to constitute a withdrawal of the application.

(4) Within 30 days after receiving supplemental information from an applicant pursuant to paragraph (3), the department shall approve or deny the application.

(c) If the department denies an application for an encroachment permit, the department shall, at the time of notifying the applicant of the denial, furnish to the applicant a detailed explanation of the reason for the denial.

(d) The department shall adopt regulations prescribing procedures for an applicant to appeal to the director for a final determination of the department's denial of an application. The appeal shall be made in writing to the director. There shall be a final written determination by the director within 60 calendar days after receipt of the applicant's written appeal. The adopted regulations shall require the appellant to pay to the department a fee of not more than 50 percent of the estimated administrative cost to the department of conducting the appeal.

(e) This section does not preclude an applicant and the department from mutually agreeing to an extension of any time limit provided by this section.

(f) (1) On or before January 1, 2027, the department shall develop and adopt a process for project intake, project evaluation, and encroachment permit review for complete streets facilities, including pedestrian, bicycle, and transit priority facilities, that are sponsored by a local jurisdiction or a transit agency. The department shall design this process to enable the department to comply with subdivision (a).

(2) The department shall report annually to the commission regarding project applications submitted pursuant to the process adopted pursuant to paragraph (1). The report shall include, but not be limited to, all of the following information:

(A) The number of completed applications submitted.

(B) The number of encroachment permits issued.

(C) The number of days required to process each application.

(3) The department shall post the report described in paragraph (2) on the department's internet website.

(4) The department shall designate an encroachment permit manager in each district to ensure that applications for complete streets facilities are reviewed through the process adopted pursuant to paragraph (1). The encroachment permit manager shall have expertise in bicycle, pedestrian, and transit priority facilities.



AGENDA ITEM 6
REPORT

Southern California Association of Governments
September 5, 2024

To: Executive/Administration Committee (EAC)
Regional Council (RC)

**EXECUTIVE DIRECTOR'S
APPROVAL**

From: Javiera Cartagena, Chief Government and Public Affairs Officer
(213) 236-1980, cartagena@scag.ca.gov

Subject: SCAG Memberships and Sponsorships

RECOMMENDED ACTION:

Approve up to \$80,020 for memberships and sponsorships with 1) the California Association of Councils of Governments (\$50,520), 2) CoMotion (\$10,000), 3) UCLA Lake Arrowhead Symposium (\$7,500), 4) Mileage-Based User Free Alliance (\$5,000), and 5) LA County Business Federation (\$7,000).

STRATEGIC PRIORITIES:

This item supports the following Strategic Priority 2: Be a cohesive and influential voice for the region.

EXECUTIVE SUMMARY:

At its August 20, 2024, meeting, the Legislative/Communications and Membership Committee (LCMC) approved up to \$80,020 for memberships and sponsorships with 1) the California Association of Councils of Governments (\$50,520), 2) CoMotion (\$10,000), 3) UCLA Lake Arrowhead Symposium (\$7,500), 4) Mileage-Based User Free Alliance (\$5,000), and 5) LA County Business Federation (\$7,000).

BACKGROUND:

Item 1: California Association of Councils of Governments (CALCOG)

Type: Membership **Amount:** \$50,520

Established in 1977, the California Association of Councils of Governments (CALCOG) is a statewide association representing 47 regional planning agencies to serve its members' needs for regional coordination and policy development. CALCOG works with and through its members to:

- Review plans and policies on subjects agreed upon by members;
- Coordinate policy development as appropriate to the League of California Cities, the California State Association of Counties, the National Association of Regional Councils, and the Association of Metropolitan Planning Organizations;
- Promote more effective planning at the regional level;

- Conduct statewide workshops and conferences that provide members with an ideal opportunity to discuss key issues and learn from recognized experts in various fields; and
- Provide an informational clearinghouse on issues of concern to the regions and state.

The Fiscal Year (FY) 2024-2025 annual dues are \$50,520, which is \$4,320 higher than the FY 2023-2024 dues of \$46,200. Given the vast quantity of legislation and policies related to regional issues and sustainable communities, CALCOG membership remains invaluable to SCAG.

CALCOG provides a strong voice for regional organizations in Sacramento. Three years ago, CALCOG was instrumental in including the first Regional Early Action Planning (REAP) Housing Grant 2019 program with a \$125 million allocation in Governor Newsom’s Housing Budget. SCAG received \$47 million to help local communities promote and increase the housing supply. CALCOG sought to expand the program this past year and secured \$600 million for MPO regions for the REAP 2.0 program. These funds will support the Sustainable Communities Strategy, infill housing development, reduce Vehicle Miles Traveled (VMT), and support Affirmatively Furthering Fair Housing (AFFH).

CALCOG Board Members include one of SCAG’s Past Presidents, Jan Harnik, and Regional Council Members Margaret Finlay and Alan Wapner.

Item 2: CoMotion
Type: Sponsorship **Amount:** \$10,000

The CoMotion LA '24 Conference will be held from November 13-14, 2024, in the heart of the Arts District at the Japanese American National Museum. The event will bring together key public and private stakeholders shaping the future of mobility to emerge with new policy and innovation mandates for a more connected, innovative, and sustainable urban future. CoMotion will offer a curated three-day conference full of immersive and interactive talks, pitches, demos, and workshops to find a path forward for cities and mobility systems.

CoMotion LA is the leading global conference and expo focused on New Mobility. It is an initiative of the NewCities Foundation, the Montreal-based nonprofit institution dedicated to improving the quality of life and work in 21st-century cities worldwide. Over a thousand international leaders, including mayors, policymakers, CEOs, leading researchers, innovators, nonprofit, and civil society leaders will gather to discuss key themes, including reimagining infrastructure, designing seamless journeys, connecting communities, and powering sustainable mobility. Speakers for this year’s conference include LA Metro CEO Stephanie Wiggins, LADOT General Manager Laura Rubio Cornejo, and other top officials across the public, private, and nonprofit sectors.

SCAG sponsored this event in 2017, 2018, 2019, 2022, and 2023. The feedback was very positive due to the integration of the agency's various programs and projects. SCAG staff recommends sponsorship of this event in the amount of \$10,000, which will provide SCAG with the following:

- SCAG to be branded as a CoMotion LA '24 Partner, which includes branding on websites, print, marketing materials, social media channels, and on-site signage;
- SCAG Executive Director or President invited to speak on a CoMotion Panel at the conference (whether virtual or in-person);
- Ten (10) admission passes for senior SCAG executives and leadership team and/or clients to the event;
- List of CoMotion LA '24 participants;
- Opportunity to share SCAG content on the CoMotion LA newsletter; and
- Exhibitor Space

Item 3: 2024 UCLA Lake Arrowhead Symposium
Type: Sponsorship **Amount:** \$7,500

The University of California, Los Angeles (UCLA) Lewis Center and Institute of Transportation Studies Program holds a symposium dealing with regional and public policy issues each year. This year's Symposium – *Mega Events: Major Opportunities* – will convene from October 13-15, 2024, at the UCLA Lake Arrowhead Conference Center and will bring together a diverse and intimate group of influential policymakers, private sector stakeholders, public sector analysts, consultants, advocates, and researchers to delve into the pressing public policy challenges at the nexus of transportation, land use, and the environment. SCAG has been a sustaining co-sponsor for this program, enabling SCAG to maintain membership on the 2023-2024 Arrowhead Steering Committee and directly help plan and evaluate the event, including suggesting topics and speakers, nominating experts to attend the Symposium consistent with SCAG goals.

SCAG staff recommends that the agency sponsor the event at the "Gold Sponsor" level in the amount of \$7,500, which provides SCAG with the following:

- Two (2) complimentary registrations;
- Two (2) registrations at 50% off (Registration costs \$1,400);
- Three (3) registration reservations;
- Breakfast or Lunch recognition as a sponsor of a portion of the Symposium;
- Small logo recognition in online program and printed materials;
- Opportunity to exhibit printed materials for attendees;
- Small logo recognition in two annual UCLA ITS Online Symposia;
- Two (2) complimentary full registrations to the 2024 UCLA ITS Downtown LA Event;
- Two (2) 50 percent off registrations to the 2025 UCLA ITS Downtown LA Event; and

-
- Two (2) Complimentary invitations to the UCLA ITS Reception at the Annual Meeting of the Transportation Research Board.

Item 4: Mileage-Based User Free Alliance (MBUFA)

Type: Membership **Amount:** \$5,000

The Mileage-Based User Fee Alliance (MBUFA) is a national non-profit organization that brings together government, business, academic, and transportation policy leaders to conduct education and outreach on the potential for mileage-based user fees as an alternative for future funding and improved performance of the U.S. transportation system. Formed in 2010, MBUFA is comprised of 40 public and private sector entities from across the United States, including AAA, California Department of Transportation (Caltrans), the American Public Transportation Association (APTA), the California Transportation Commission (CTC), CDM Smith, WSP (formerly Parsons Brinckerhoff), and ten other state departments of transportation. Staff is recommending continued membership in this group. MBUFA provides members with up-to-date information on all mileage-based use fee activities worldwide through news updates, access to MBUFA workshops, reduced costs to MBUFA conferences, and invitations to attend briefings at quarterly meetings and input towards MBUFA's educational efforts.

Item 5: LA County Business Federation (BizFED)

Type: Membership **Amount:** \$7,000

The LA County BizFed is made up of more than 180 business organizations representing over 400,000 employers with 3.5 million employees throughout Los Angeles County, along with Southern California's leading civic-minded corporations and public agencies. The organization advocates for policies and projects that strengthen the regional economy. This membership will allow SCAG access to continue to utilize BizFed's massive business networks to actively promote SCAG's initiatives such as the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS), Southern California Economic Summit, and other planning activities.

The Bronze Level membership would provide SCAG with the following benefits:

- One (1) voting seat on the BizFed Board of Directors;
- One (1) voting seat on the BizFed Advocacy Committee;
- SCAG's website link on the BizFed website – BizFed.org; and
- Access for up to five (5) representatives from SCAG to all BizFed intelligence sharing and events.

PRIOR COMMITTEE ACTION:

Staff presented the agenda item for up to \$80,020 for memberships and sponsorships with 1) the California Association of Councils of Governments (\$50,520), 2) CoMotion (\$10,000), 3) UCLA Lake



Arrowhead Symposium (\$7,500), 4) Mileage-Based User Free Alliance (\$5,000), and 5) LA County Business Federation (\$7,000) to the LCMC at its meeting on August 20, 2024. The LCMC approved this item unanimously as part of the consent calendar.

FISCAL IMPACT:

\$57,520 for the membership with CALCOG and Los Angeles County Business Federation is included in the approved FY 24-25 General Fund Budget.

\$22,500 for the membership with MBUFA and sponsorships for the UCLA Lake Arrowhead Symposium and CoMotion LA '24 is included in the approved FY 24-25 Indirect Cost Budget.



AGENDA ITEM 7
REPORT

Southern California Association of Governments
September 5, 2024

To: Executive/Administration Committee (EAC)
Regional Council (RC)

**EXECUTIVE DIRECTOR'S
APPROVAL**

From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov

Subject: Purchase Orders, Contract and Amendments below Regional Council's
Approval Threshold

Kome Ajise

RECOMMENDED ACTION:

Information Only - No Action Required

STRATEGIC PRIORITIES:

This item supports the following Strategic Priority 1: Establish and implement a regional vision for a sustainable future. 2: Be a cohesive and influential voice for the region. 3: Spur innovation and action through leadership in research, analysis and information sharing. 4: Build a unified culture anchored in the pursuit of organizational excellence. 5: Secure and optimize diverse funding sources to support regional priorities.

BACKGROUND:

SCAG executed the following Purchase Orders (POs) for more than \$5,000 but less than \$500,000:

Vendor	Description	Amount
US POSTAL SERVICE	FY25 POSTAGE & DELIVERY SERVICE	\$5,000
KELLY SPICERS STORES	FY25 COPIER/PRINTER PAPER	\$5,000
L.A. PLANT CO.	FY25 PLANT MAINTENANCE	\$6,000
VERIZON WIRELESS	FY25 VERIZON MIFI UNITS	\$6,000
MOBILITY 21	FY25 MOBILITY 21 SPONSORSHIP	\$6,500
QUADIENT LEASING USA INC	FY25 MAIL MACHINE LEASE	\$7,000
SOLID SURFACE CARE INC	FY25 CARPET CLEANING	\$7,000
GOVERNMENTJOBS.COM INC	FY25 NEOGOV SUBSCRIPTION	\$7,749
DELTA DENTAL INSURANCE CO	FY25 DELTA CARE - HMO RENEWAL	\$8,000
THE ADVANTAGE GROUP	FY25 FSA ADMIN FEE	\$8,000
IBM CORPORATION	FY25 IBM SPSS RENEWAL	\$8,586
HOUSE 47 LLC	FY25 CRM CONSULTATION	\$9,900
1-800-PACK-RAT LLC	FY25 KIT OF PARTS STORAGE	\$9,900
ACCUSOURCE INC	FY25 ACCUSOURCE RENEWAL	\$10,000
STAPLES	FY25 OFFICE SUPPLIES	\$10,000



FEDEX	FY25 EXPRESS DELIVERY SERVICES	\$10,000
OFFICE DEPOT	FY25 OFFICE SUPPLIES	\$15,000
PLANETBIDS INC	FY25 ONLINE SUBSCRIPTION	\$16,515
CA JOINT POWERS INSURANCE AUTHORITY	FY25 PROPERTY INSURANCE	\$19,042
LAW OFFICES OF JIM KAHNG	FY25 LEGAL SERVICES - HR	\$30,000
SAS INSTITUTE INC.	FY25 SAS SOFTWARE ANALYTICS	\$31,126
EMPLOYMENT DEVELOPMENT DEPT	FY25 EDD CHARGES	\$35,000
STANDARD INSURANCE COMPANY	FY25 SUPPLEMENTAL INSURANCE	\$35,000
CITY FARE INC	FY25 REGIONAL COUNCIL CATERING	\$35,000
REGIONAL ECONOMIC MODELS INC	FY25 REMI SOFTWARE MAINT	\$36,500
CALIPER CORPORATION	FY25 CALIPER TRANSCAD SUPPORT	\$81,000
VISION SERVICE PLAN (VSP)	FY25 VISION SERVICE PLAN	\$85,000
PUBLIC AGENCY RETIREMENT SERVICES	FY25 PARS RETIREMENT	\$87,000
GREAT WEST TRUST CO LLC	FY25 EMPOWER QTR ADMIN FEE	\$95,000
PUBLIC EMPLOYEES RETIREMENT SYSTEM	FY25 CALPERS REPLACE BENEFIT	\$120,000
CALPERS FISCAL SERVICES DIVISION	FY25 CALPERS HEALTH PREMIUM	\$145,000
STANDARD INSURANCE COMPANY	FY25 LIFE INSURANCE	\$145,000
DELTA DENTAL OF CALIFORNIA	FY25 DENTAL PPO	\$285,000

SCAG executed the following Contracts for more than \$25,000 but less than \$500,000:

Consultant/Contract No.	Description	Amount
HBA Specto, Inc. 24-041-C01	The consultant shall update the Scenario Planning Model (SPM) transportation analysis module.	\$94,903

ATTACHMENT(S):

1. 24-041-C01 Contract Summary

CONSULTANT CONTRACT NO. 24-041-C01

Recommended Consultant:

HBA Specto, Incorporated

Background & Scope of Work:

Scenario Planning Model (SPM) is a web-based data management, land use development and modeling platform equipped with modeling and analysis engines. It facilitates informed and collaborative planning, assists in scenario creation/editing, and estimates various potential benefits resulting from alternative transportation and land use strategies. SPM has been instrumental in assessing the existing and alternative future conditions for the SCAG region.

As we develop various scenarios for the next Regional Transportation Plan (RTP), the Consultant will enhance SPM’s existing transportation module. This update will improve the models’ capability to estimate trip generation and vehicle miles traveled (VMT) in response to potential land use and transportation changes that reflect local and SCAG policies. To effectively manage and test diverse scenarios, the Consultant will also update the existing SPM’s VMT application tool that can compare outputs from multiple scenarios.

Project’s Benefits & Key Deliverables:

The project’s benefits and key deliverables include but are not limited to providing an updated SPM transportation analysis module. This module will be instrumental in developing final scenarios and strategies for the next RTP within the SCAG region, considering its outputs as a final product. The primary deliverables include:

- Updated trip generation and mode choice and distance choice model;
- Updated connectivity between different geographic zones;
- Enhance VMT application tool; and
- Multiple Scenario Tests and technical memo.

Strategic Plan:

This item supports SCAG’s Strategic Plan Goal 3: Spur innovation and action through leadership in research, analysis and information sharing

Contract Amount:

Total not to exceed	\$94,903
HBA Specto, Incorporated (prime consultant)	\$88,568.64
VNuIT LLC (subconsultant)	\$6,334.20

Note: HBA Specto, Incorporated originally proposed \$99,924, but staff negotiated the price down to \$94,903 without reducing the scope of work.

Contract Period:

June 18, 2024 through June 30, 2025

Project Number(s):

290.4948UD.01 \$52,228
290.4948E.01 \$6,767

Funding source(s): FY25 Sustainable Communities (SC) Formula, Transportation Development Act (TDA)

Funding of \$58,995 is available in the FY25 Overall Work Program (OWP) Budget in Project Number 290.4948.01

Request for Proposal (RFP): SCAG staff notified 3,260 firms of the release of RFP 24-041-C01 via SCAG’s Solicitation Management System website. A total of 52 firms downloaded the RFP. SCAG received the following two (2) proposals in response to the solicitation:

HBA Specto, Incorporated (1 subconsultants)	\$99,924
Arup US, Inc – list lowest to highest (no subconsultants)	\$98,660.70

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC did not conduct interviews because the proposals contained sufficient information on which to base a contract award.

The PRC consisted of the following individuals:

- Sunghi An, Assistant Modeler, SCAG
- Jung A Uhm, Principal Modeler, SCAG
- Yang Wang, Senior Modeler, SCAG

Basis for Selection: The PRC recommended HBA Specto, Incorporated for the contract award because the consultant:

- Demonstrated the most comprehensive understanding of the project, specifically regarding the existing setup and conditions of SPM’s transportation module, including its unique geographic unit (SPZ) associated with various place types;
- Presented a good technical approach, including the proposal of an interactive tool that enables to identify SPZ attributes and place types, as well as to update other relevant attributes effectively;
- Recognized for expertise in scenario planning, land use and travel demand modeling for urban and regional development, with a proven track record of completing various projects, such as the development of urban planning platforms, web-based mapping tools, and statistical analysis models in collaboration with several agencies, including SCAG;
- Demonstrated sufficient amounts of experiences in designing, testing, and putting the tool into SCAG modeling and planning context;
- Provided the best overall value for the proposed level of effort;
- Proposed a reasonable cost allocated for the project to perform the entire scope of work; and
- Proposed a well-balanced distribution of work hours across all project tasks.



AGENDA ITEM 8
REPORT

Southern California Association of Governments
September 5, 2024

To: Executive/Administration Committee (EAC)
Regional Council (RC)

**EXECUTIVE DIRECTOR'S
APPROVAL**

From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov

Subject: CFO Monthly Report

RECOMMENDED ACTION:

Information Only - No Action Required

STRATEGIC PRIORITIES:

This item supports the following Strategic Priority 5: Secure and optimize diverse funding sources to support regional priorities.

ACCOUNTING:

Membership Dues:

As of July 31, 2024, 110 cities, four counties, three commissions, and five tribal governments have paid their FY25 membership dues. SCAG has collected \$1.31M out of the \$2.76M billed. This represents 47.62% of the membership assessment.

Investments & Interest Earnings

Investments:

As required by SCAG's investment policy adopted by the Regional Council in July 2018, staff will provide a monthly report of investments and interest earnings. As of July 31, 2024, SCAG has invested \$18.60 million in the LAIF account, and interest earnings will be distributed on a quarterly basis with an average interest rate of 4.52%. Additionally, SCAG has opened a Money Market Account to maximize interest income while monitoring the REAP's funding balance, interest earnings from this account are distributed monthly. As of July 31, 2024, SCAG has invested \$48.48 million in the Money Market Account and has earned \$214,636.50, in interest income.

Incurring Cost Audit by Caltrans

SCAG Executive team is currently reviewing the audit report and preparing responses. No major findings. Once finalized, the audit report and a corrective action plan will be presented to the Audit Committee.

Grant Billing as of June 30, 2024 Preclose

During FY 2023-24, staff has prepared and submitted requests for reimbursements of approximately \$49.33 million to the following agencies (\$6.23 million is for work completed in FY 2022-23). Additionally, since the inception of the REAP programs, SCAG received advance funds of \$44.15 million for REAP 1.0 Program and \$61.51 million for REAP 2.0 Program.

1. **CPG Billing: \$44.71 million** to Caltrans for work funded with federal and state grants; \$5.07 million was for work completed in June 2023, while \$39.64 million was for work completed in July 2023 to May 2024. Of the \$44.71 million, \$41.31 million has been received.
2. **ATP Billings: \$1.47 million** to Caltrans District 7, Office of Local Assistance for work funded with Active Transportation Program (ATP) grants; \$0.64 million was for work completed from September 2022 to June 2023, while \$0.83 million was for work completed from July 2023 to June 2024. Of the \$1.47 million, \$1.14 million has been received.
3. **MSRC Billing: \$1.25 million** to the Mobile Source Air Pollution Reduction Review Committee for work funded with the Mobile Source Air Pollution Reduction (MSRC) grant; \$0.20 million was for work completed from February 2020 to April 2022 billed in FY22-23 while \$1.05 million was for work completed from July 2018 to December 2023 billed in FY23-24. The entire amount has been received.
4. **OTS Billings: \$1.16 million** to Office of Traffic Safety for work funded with OTS grants; \$70,367 was for work completed from April 2023 to June 2023, while \$1.09 million was for work completed from July 2023 to March 2024. The entire amount has been received.
5. **EPRI Billings: \$0.40 million** to the Electric Power Research Institute, Inc. for work funded with the California Energy Commission (CEC) grant; \$0.20 million was for work completed from January 2023 to June 2023, while the remaining \$0.20 was for work completed from July 2023 to March 2024. The entire amount has been received.
6. **City of Burbank: \$0.17 million** to the City of Burbank for work funded with LEAP funds; \$1,119 was for work completed in May 2023, while \$0.16 million was for work completed in October 2023 to April 2024. Of the \$0.17 million, \$1,119 has been received.
7. **DOE-Clean Cities: \$0.11 million** to the Department of Energy for work funded with a DOE-Clean Cities grant; \$27,500 was for work completed from April 2023 to June 2023, while \$82,500 was for work completed from July 2023 to March 2024. The entire amount has been received.
8. **LACI Billing: \$35,042** to LA Cleantech Incubator for work funded with the LACI grant completed from July 2023 to March 2024. The entire amount has been received.
9. **WSCCOG: \$16,452** to Westside Cities Council of Governments (WSCCOG) for work performed for the tasks and deliverables in Exhibit A.2 of M-005-19 (Measure M Westside Mobility Study Update) that was completed from January 2023 to June 2023. Of this amount, \$16,452 has been received.
10. **ATN: \$3,007** to Anaheim Transportation Network (ATN) for SCAG staff time funded with ATN local funds; \$1,077 was for work completed from May 2023 to June 2023, while \$1,930 was for work completed from July 2023 to April 2024. The entire amount has been received.

11. **DOE-UCI: \$699** to the Regents of the University of California for work funded with the DOE-Clean Cities grant that was completed from July 2023 to March 2024. The entire amount has been received.
12. **FCC ACP: \$607** to the Federal Communications Commission for work completed from July 2023 to December 2023. The entire amount has been received.
13. **REAP 1.0: \$44.15 million** in funds have been received from Housing and Community Development for the Regional Early Action Planning Grants 1.0 as of June 30, 2024. Each \$11.87 million was received in FY21 and FY23, and \$20.41 million was received in FY24. Approximately \$43.19 million has been expended to date (\$7.94 million during FY 2023-24).
14. **REAP 2.0: \$61.51 million** in funds have been received from Housing and Community Development for the Regional Early Action Planning Grants 2.0 as of June 30, 2024. Approximately \$14.49 million has been expended to date (\$7.45 million during FY 2023-24).

BUDGET & GRANTS (B&G):

On July 22, 2024, staff kicked off the FY25 Comprehensive Budget Amendment 01 process, including FY 2024-25 Overall Work Program (OWP) Formal Budget Amendment 01, and collected the proposed change requests in August. Staff will analyze the proposed changes, and the FY25 Comprehensive Budget Amendment 01 will be presented to the Executive/Administration Committee (EAC) and the Regional Council (RC) for approval in November.

Also in August, staff submitted the FY 2023-24 OWP Year-End Package to Caltrans, which included the certification of final expenditures, the final progress report, and the final work products for projects completed in the fiscal year.

Lastly, staff submitted a grant application for the FY24 DOT's Safe Streets and Roads for All (SS4A) program. The proposed project will improve pedestrian safety during events and games in preparation for the 2026 World Cup and 2028 Olympic and Paralympic Games. If awarded, SCAG will partner with various agencies to test semi-permanent pedestrian safety improvements.

CONTRACTS ADMINISTRATION:

The Contracts Administration Department staff are currently supporting 12 active procurements and 143 active contracts. Staff are working with project managers to complete the close-out process for 43 contracts that ended on June 30, 2024. Staff executed one (1) contract for more than \$25,000 but less than \$500,000 and processed 33 purchase orders to support ongoing business and enterprise operations as reported in the consent calendar agenda item "Purchase Orders, Contracts, and Amendments below Regional Council's Approval Threshold."

ATTACHMENT(S):

1. 090524 CFO Charts



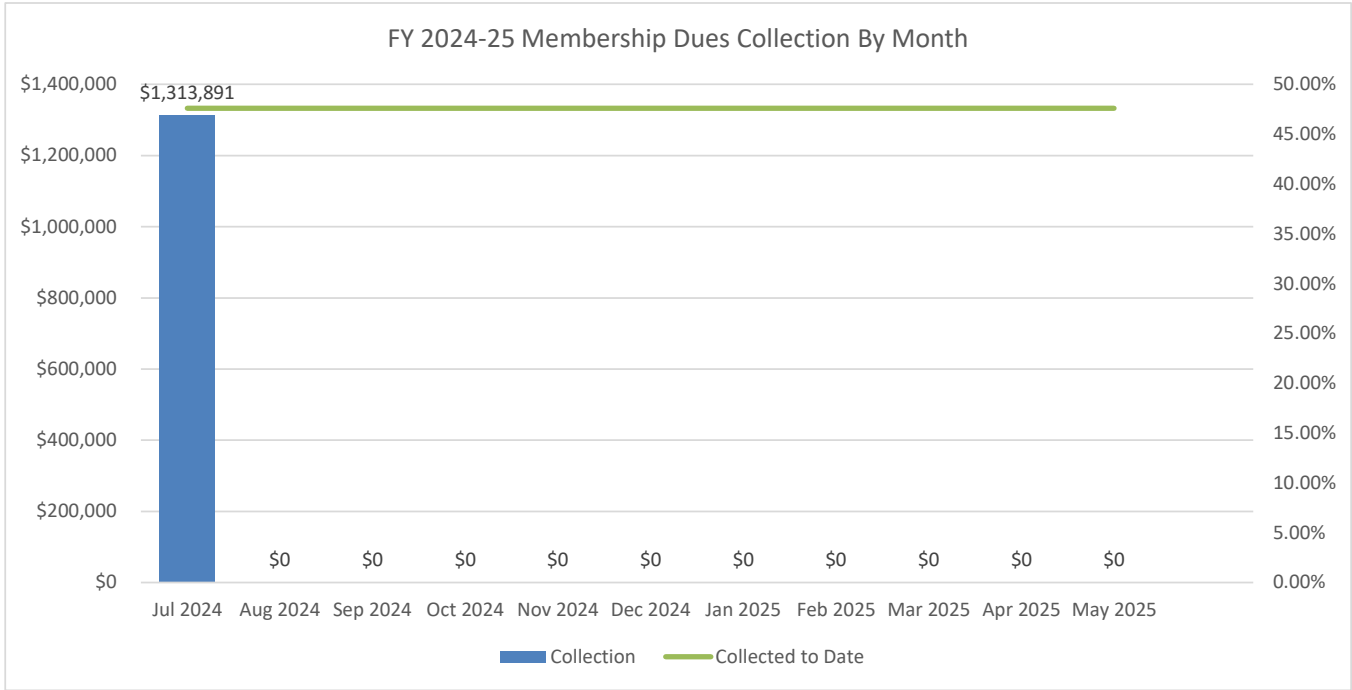
Office of the Chief Financial Officer

Quarterly Report

June Preclose 2024



Membership Dues & Collections
 July 1, 2024 through July 31st, 2024



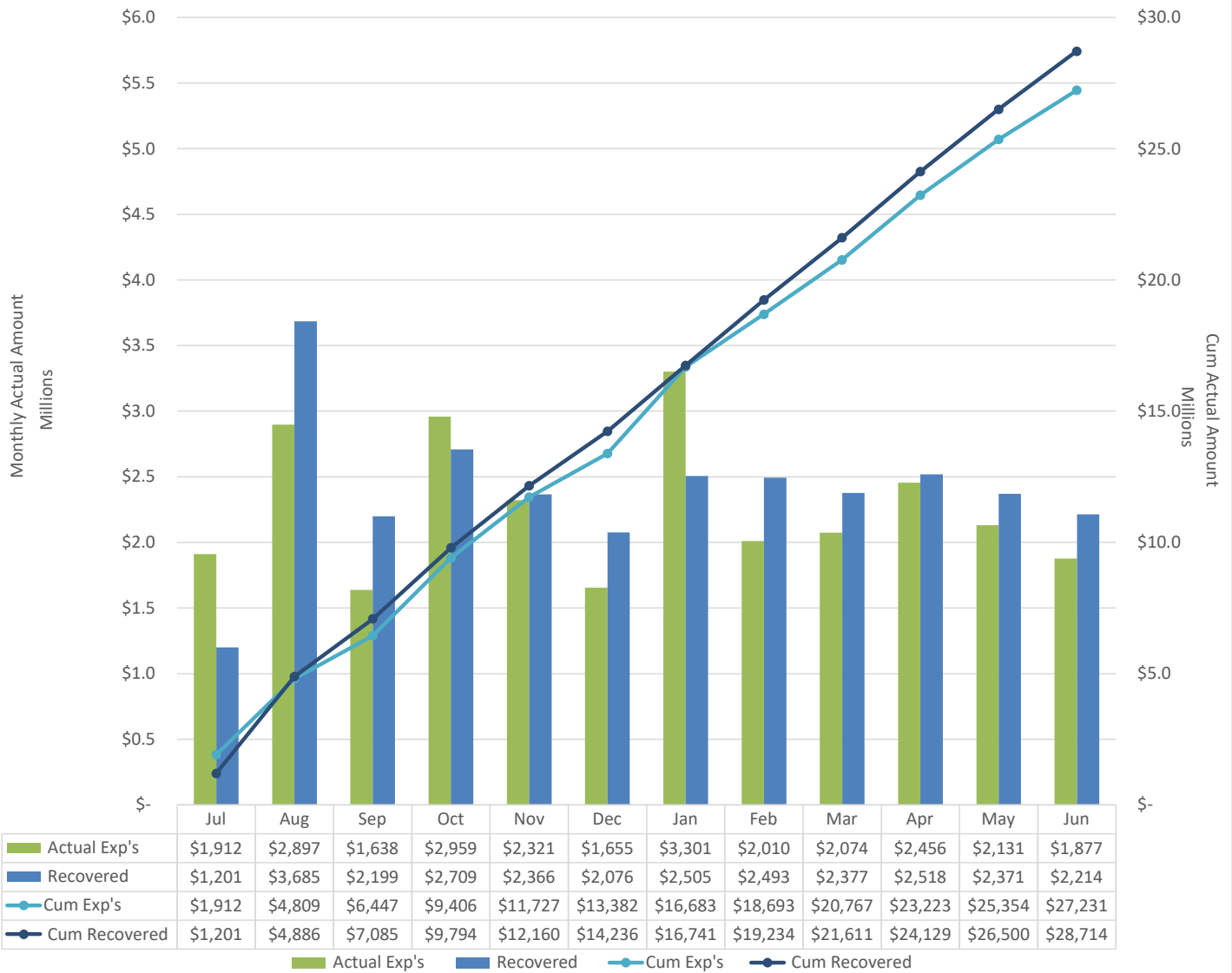
Summary
 As of July 31st, 2024, 110 cities, 4 counties, 3 commissions and 5 tribal governments had paid their FY25 dues. This represents 47.62% of the dues assessment.

FY24 Membership Dues	<u><u>\$ 2,759,319</u></u>
Total Collected	<u><u>\$ 1,313,891</u></u>
Percentage Collected	<u><u>47.62%</u></u>

Attachment: 090524 CFO Charts [Revision 1] (CFO Monthly Report)



Indirect Cost & Recovery
July 1, 2023 through June 30, 2024 (Preclose)



Attachment: 090524 CFO Charts [Revision 1] (CFO Monthly Report)

Summary

This chart shows a comparison of Indirect Cost (IC), incurred by SCAG vs. IC recovered from SCAG's grants. Through June 2024 (Preclose), SCAG was over-recovered by \$1.5 million due to unspent Indirect Cost budget. The FY 2023-24 IC rate includes a carry-forward of approximately \$2.6 million, which represents an under-recovery of costs from FY 2021-22.



**Preliminary Consolidated Balance Sheet
As of June 30, 2024 Preclose**

	<u>March 31, 2024</u>	<u>June 30, 2024</u>	<u>Increase/(Decrease)</u>
Cash & Investment	28,844,516.6	75,839,003	46,994,486 (1)
Other Assets	10,907,501.8	5,150,645	(5,756,857) (2)
Total Assets	39,752,018	80,989,648	41,237,630
	-	-	-
Total Liabilities	11,452,917	53,800,753	42,347,836 (3)
	-	-	-
Fund Balance	28,299,102	27,188,895	(1,110,207)
	-	-	-
Total Liabilities & Fund Balance	39,752,018	80,989,648	41,237,630

(1) The Cash & Investment balance increased by \$46.9M due to receiving Reap 2.0 1st advance funding of \$52M.

(2) The decrease in other assets is due to a \$5.9M decrease in Accounts Receivable from cash receipts and a \$207.9k decrease in Prepaid Expenses.

(3) The increase in liabilities of \$41.6M is primarily due to a increase to deferred revenue resulting from REAP 2.0 cash advance.



**Consolidated Statement of Revenues, Expenditures, and Changes in Fund Balances
Quarter Ended June 30, 2024 (Preclose)**

	July 1, 2023 to Mar 30, 2024	July 1, 2023 to June 30, 2024	Increase / (Decrease)	June 2024 Budgetary Comparison Statement	
				FY 2023-24 Budget	Under / (Over) Budget
Revenues	103,469,472	134,295,448	30,825,977	495,660,708	361,365,260 ⁽¹⁾
	-	-	-	-	-
Expenditures:					
Salaries & Benefits	64,833,086	86,133,608	21,300,521	96,282,697	10,149,089
Services & Supplies	24,083,597	34,719,259	10,635,662	399,378,011	364,658,752
Total Expenditures	88,916,684	120,852,867	31,936,183	495,660,708	374,807,841 ⁽¹⁾
	-	-	-	-	-
Change in Fund Balance	14,552,788	13,442,581	(1,110,207)	(14,552,788)	(27,995,369)
Fund Balance Beginning of the Year	13,746,314	13,746,314	-	13,746,314	-
Fund Balance at End of the Period	28,299,102	27,188,895	(1,110,207)	(806,474)	(27,995,369)

(1) Note that multi-year grant revenues and services & supplies expenditures are budgeted in the award year including any beginning Fund Balance. The \$361.36 million revenue variance and the \$374.80 million expenditure variance are predominately related to anticipated implementation timing for various multi-year grants. Any remaining balances at the end of the fiscal year will be carried over to subsequent years of the grant period.

SCAG FY25 Forecast for Planning Consultant Procurements

As of August 26, 2024

Project Name	Project Description	Est. Consultant Budget Range*	RFP by Quarter
Smart Cities Vision/Strategic Plan	Develop a smart cities vision/strategic plan which incorporates findings from SCAG's Programs and establishes a framework which will serve as a foundation for local jurisdictions to support their respective technology plans.	Medium	FY25 Q1
Econ/Fiscal Benefits of Nat/Ag Lands + Priority Agriculture Lands Technical Support	Conduct economic/fiscal impacts study for Nat & ag lands.	High	FY25 Q1
Go Human Engagement Strategies	Consultant services for implementation of Go Human communications and engagement activities	High	FY25 Q1
Innovative Clean Transit Regional Assessment	Review readiness of ZEB in the region, review operator rollout plans (ICT) for incorporation into TAM target setting analysis.	Low	FY25 Q1
Ongoing TransAM support and maintenance	Support federal performance monitoring and target setting.	Medium	FY25 Q1
Freight Stakeholder Engagement	Develop and facilitate freight listening sessions, roundtables, and/or interview/engagement sessions	Low	FY25 Q2
Go Human Kit of Parts and Community Grant Technical Assistance; Go Human Local Advertisement Campaigns	Implementation of community-centered traffic safety strategies.	High	FY25 Q2
Regional Scenario Development Process	This project would help the Southern California region to develop robust strategies in the face of uncertainty.	Medium	FY25 Q2
E-Bike Equipment Purchase	Procurement of Bikes and Storage Facility	High	FY25 Q2
Comprehensive Sustainable Freight Plan	Comprehensive assessment of the SCAG region's goods movement system, including infrastructure, intermodal facilities, new technologies, industrial and retail facilities, and supply chain relationships.	High	FY25 Q2

Attachment: 090524 CFO Charts [Revision 1] (CFO Monthly Report)

*Low = under \$250,000 / Medium = \$250 - \$500,000 / High = over \$500,000

SCAG FY25 Forecast for Planning Consultant Procurements

As of August 26, 2024

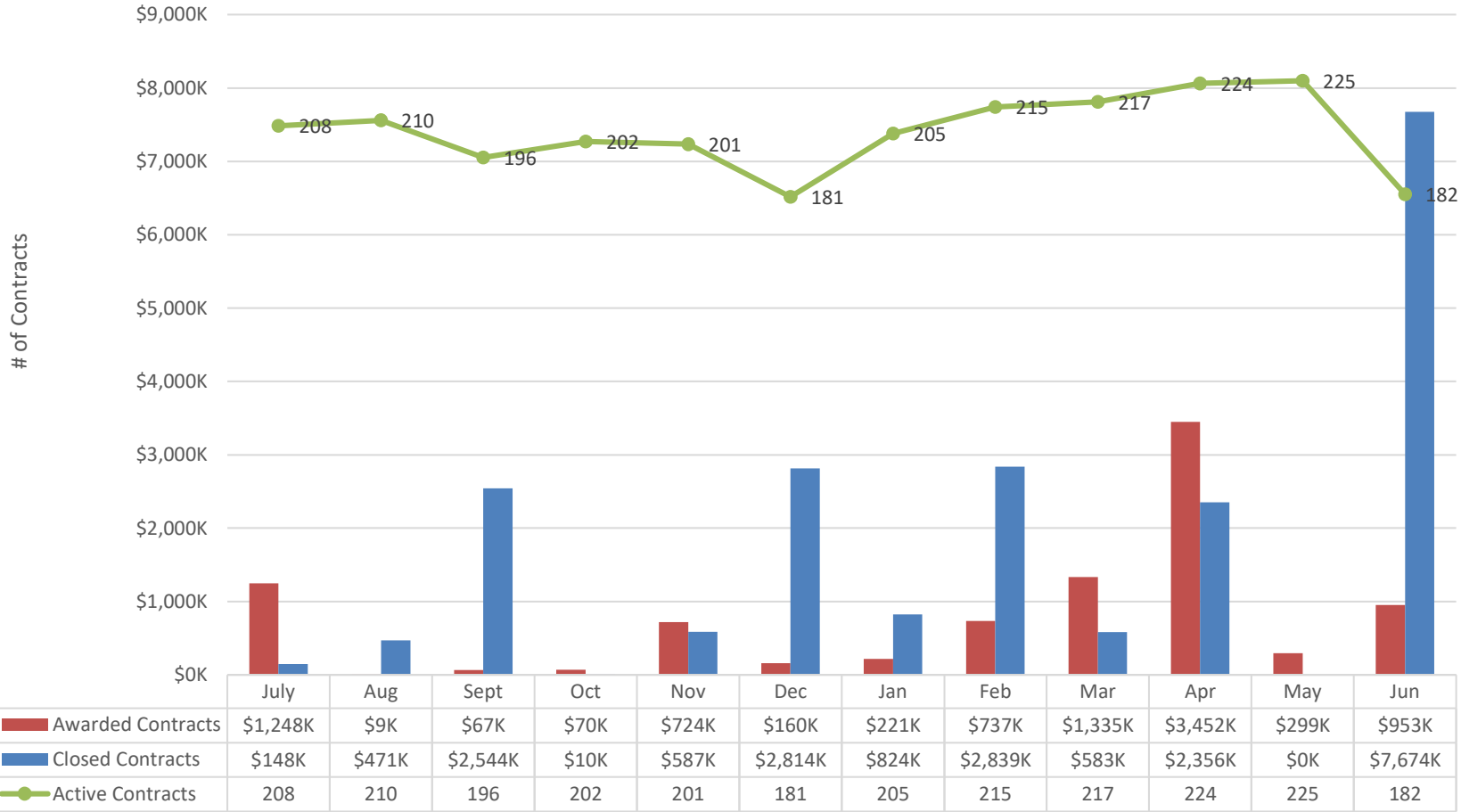
Regional Traffic Safety Action Plan	Development of Regional Action Plan in accordance with SS4A guidelines for SCAG region	Medium	FY25 Q2
Regional CBO Partnering Strategy	Develop an agencywide CBO Partnering Strategy.	High	FY25 Q2
Alternative Technology Assessment for Freight	Assessment of innovative technologies for freight conveyance	High	FY25 Q3
Planning for Main Streets	Develop corridor vision, priorities, and conceptual plans and cost estimates for sustainable transportation improvements on Caltrans-owned rights-of-way serving as Main Streets.	High	FY25 Q3
15-minute communities: Best Practices in the SCAG region	Provide consulting for development of 15 minute communities Best Practices	Medium	FY25 Q4

Attachment: 090524 CFO Charts [Revision 1] (CFO Monthly Report)

**Low = under \$250,000 / Medium = \$250 - \$500,000 / High = over \$500,000*



SCAG Contracts FY2023-24



■ Awarded Contracts
 ■ Closed Contracts
 ● Active Contracts

Attachment: 090524 CFO Charts [Revision 1] (CFO Monthly Report)

CFO Report

As of July 1, 2024

Staffing Update

Division	Authorized Positions	Filled Positions	Vacant Positions	Interns/Temps	Agency Temps	Fellows	Total
Executive Office	8	8	0	0	0	0	8
Human Resources	13	12	1	0	0	0	12
Legal Services	3	2	1	0	0	0	2
Finance	38	33	5	0	0	0	33
Information Technology	31	27	4	0	0	0	27
Gov. & Public Affairs	26	24	2	1	0	0	25
Planning & Programs	116	104	12	1	0	3	108
Total	235	210	25	2	0	3	215

CalPERS Membership

